

Physical Standards (401)

Minimum weight: 6 ounces (3.5 ounces for parcels prepared under [401.1.5.2](#)).

Maximum weight: 35 pounds (25 pounds for books and other printed matter).

For an overview of the physical standards for machinable parcels, see [Quick Service Guide 401](#).

Prices and Fees (473.1.0)

For a complete listing of commercial Media Mail prices, see [Notice 123–Price List](#).

For heavier pieces, see [473.1.0](#).

Barcoded discount: \$0.03 per piece; available for Presorted Basic price machinable parcels (50-piece minimum) that bear a correct barcode under [708.5.0](#). Does not apply to pieces mailed at the Presorted 5-digit price.

Annual presort mailing fee: \$185.00.

Content (473.2.0)

Generally used for books (at least eight pages), film (16 mm or narrower), printed music, printed test materials, video and sound recordings, play scripts, printed educational charts, loose-leaf pages and binders consisting of medical information, and computer-readable media. Books may contain no advertising other than incidental announcements of other books.

Eligibility Standards (473.3.0)

Mailings of 300 or more addressed pieces sorted and marked as described below. Prices based on weight and level of presort.

Machinable parcels ([401.1.5](#)) and nonmachinable parcels ([401.1.6](#)) may not be combined in the same mailing.

Each piece must include complete delivery and return addresses with correct ZIP Code or ZIP+4 code.

Mailing items with no ancillary service endorsement obligates the mailer to pay any applicable forwarding and return postage charges at the single-piece price ([507.1.5.4](#)).

Postage Payment and Documentation (474)

Meter ([604.4.0](#)) or permit imprint ([604.5.0](#)).

Postage statement: [PS Form 3605-R](#) or approved facsimile.

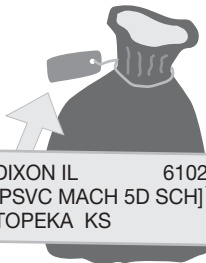
Mail Preparation (475)

Mark each piece “Media Mail” and “Presorted” or “PRSRT” in the postage area. For optional marking locations, see [402.2.3.4](#).

Enter and Deposit (476)

All meter or permit imprint: generally, at Post Office where permit or meter license is held.

Sacking Sequence (475.5.0)



DIXON IL 61021
[PSVC MACH 5D SCH]¹
TOPEKA KS

5-Digit/Scheme

Sacks: Optional but required for 5-digit price. Minimum 10 addressed pieces or 20 pounds, smaller volumes not permitted.²

Labels: Line 1: For 5-digit scheme sacks, use L606, Column B. For 5-digit sacks, use city, state, and ZIP Code on mail. Line 2: For 5-digit scheme sacks, use "PSVC MACH 5D SCH;" for 5-digit sacks, use "PSVC MACH 5D."

Price: 5-Digit



BMC CHICAGO IL 60808
PSVC MACH BMC
TOPEKA KS

BMC

Sacks: Required; minimum 10 addressed pieces, 20 pounds, or 1,000 cubic inches. Smaller volumes not permitted.

Labels: For Line 1, use L601, Column B. For Line 2, use "PSVC MACH BMC."

Price: Basic



MXD BMC KANS CITY KS 64399
PSVC MACH WKG
TOPEKA KS

Mixed BMC

Sacks: Required, no minimum.

Labels: For Line 1, "MXD" followed by the information in L601, Column B for the BMC serving the 3-digit ZIP Code prefix of the entry post office. For Line 2, use "PSVC MACH WKG."

Price: Basic

1. For 5-digit schemes, use "PSVC MACH 5D SCH;" for 5-digit sacks, use "PSVC MACH 5D."

2. For the 5-digit price, all possible 5-digit scheme sacks must be prepared, then all possible 5-digit sacks.