

**Physical
Standards
(401)**

Minimum weight: 6 ounces (3.5 ounces for parcels prepared under [401.1.5.2](#)).

Maximum weight: 35 pounds (25 pounds for books and other printed matter).

For an overview of the physical standards for machinable parcels, see [Quick Service Guide 401](#).

**Prices and Fees
(473.1.0)**

For a complete listing of commercial Media Mail prices, see [Notice 123–Price List](#).

For heavier pieces, see [473.1.0](#).

Barcoded discount: \$0.03 per piece; available for Presorted Basic price machinable parcels (50-piece minimum) that bear a correct barcode under [708.5.0](#). Does not apply to pieces mailed at the Presorted 5-digit price.

Annual presort mailing fee: \$185.00.

**Content
(473.2.0)**

Generally used for books (at least eight pages), film (16 mm or narrower), printed music, printed test materials, video and sound recordings, play scripts, printed educational charts, loose-leaf pages and binders consisting of medical information, and computer-readable media. Books may contain no advertising other than incidental announcements of other books.

**Eligibility
Standards
(473.3.0)**

Mailings of 300 or more addressed pieces sorted and marked as described below. Prices based on weight and level of presort.

Machinable parcels ([401.1.5](#)) and nonmachinable parcels ([401.1.6](#)) may not be combined in the same mailing.

Each piece must include complete delivery and return addresses with correct ZIP Code or ZIP+4 code.

Mailing items with no ancillary service endorsement obligates the mailer to pay any applicable forwarding and return postage charges at the single-piece price ([507.1.5.4](#)).

**Postage
Payment and
Documentation
(474)**

Meter ([604.4.0](#)) or permit imprint ([604.5.0](#)).

Postage statement: [PS Form 3605-R](#) or approved facsimile.

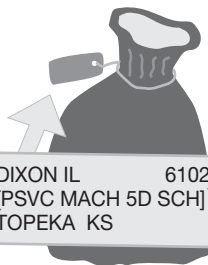
**Mail Preparation
(475)**

Mark each piece “Media Mail” and “Presorted” or “PRSRT” in the postage area. For optional marking locations, see [402.2.2.4](#).

**Enter and
Deposit
(476)**

All meter or permit imprint: generally, at Post Office where permit or meter license is held.

Sacking Sequence (475.5.0)



DIXON IL 61021
[PSVC MACH 5D SCH]¹
TOPEKA KS

5-Digit/Scheme

Sacks: Optional but required for 5-digit price. Minimum 10 addressed pieces or 20 pounds, smaller volumes not permitted.²

Labels: Line 1: For 5-digit scheme sacks, use L606, Column B. For 5-digit sacks, use city, state, and ZIP Code on mail. Line 2: For 5-digit scheme sacks, use "PSVC MACH 5D SCH;" for 5-digit sacks, use "PSVC MACH 5D."

Price: 5-Digit



BMC CHICAGO IL 60808
PSVC MACH BMC
TOPEKA KS

BMC

Sacks: Required; minimum 10 addressed pieces, 20 pounds, or 1,000 cubic inches. Smaller volumes not permitted.

Labels: For Line 1, use L601, Column B. For Line 2, use "PSVC MACH BMC."

Price: Basic



MXD BMC KANS CITY KS 64399
PSVC MACH WKG
TOPEKA KS

Mixed BMC

Sacks: Required, no minimum.

Labels: For Line 1, "MXD" followed by the information in L601, Column B for the BMC serving the 3-digit ZIP Code prefix of the entry post office. For Line 2, use "PSVC MACH WKG."

Price: Basic

1. For 5-digit schemes, use "PSVC MACH 5D SCH," for 5-digit sacks, use "PSVC MACH 5D."

2. For the 5-digit price, all possible 5-digit scheme sacks must be prepared, then all possible 5-digit sacks.