



## 425 Mail Preparation

### Overview

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### 1.0 General Information for Mail Preparation

#### 1.1 **Priority Mail Packaging Provided by the USPS**

Priority Mail packaging provided by the USPS must be used only for Priority Mail. Regardless of how the packaging is reconfigured or how markings may be obliterated, any matter mailed in USPS-provided Priority Mail packaging is charged the appropriate Priority Mail price.

#### 1.2 **Required Use**

The sender's domestic return address must appear legibly on Priority Mail.

### 2.0 Marking

The marking "Priority" or "Priority Mail" must be placed prominently on the address side of each piece of Priority Mail.

### 3.0 Preparation for a Permit Imprint Mailing

#### 3.1 **Preparing a Permit Imprint Mailing**

[10-9-08] To use a permit imprint, the pieces must be of identical weight and, unless all the pieces are in a weight category for which the price does not vary by zone, the pieces must be separated by zone when presented to the Post Office. Permit imprint pieces must bear a postal routing barcode (see [708.5.0](#)). Flat-shaped mailpieces may bear a POSTNET or Intelligent Mail barcode (see [708.4.0](#)) instead of the postal routing barcode.

#### 3.2 **Payment Method**

A permit imprint may be used for mailings of nonidentical-weight pieces only if authorized by Business Mailer Support at USPS Headquarters.

