

324 Postage Payment and Documentation

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1.0 Basic Standards for Postage Payment

1.1 Postage Payment Options

1.1.1 Commercial Base Pricing

Commercial Base Priority Mail postage may be paid with:

- a. Click-N-Ship.
- b. USPS-approved PC Postage products when registered end-users use a qualifying shipping label.
- c. Permit imprint.
- d. USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see [302.3.1](#)) and electronically transmit transactional data to the USPS.

1.1.2 Commercial Plus Pricing

Commercial Plus Priority Mail postage may be paid with:

- a. USPS-approved PC-Postage products when registered end-users use a qualifying shipping label.
- b. Permit imprint.
- c. Permit holders using MRS for Priority Mail items who qualify for Commercial Base prices and whose account volumes exceed 100,000 pieces in the previous calendar year or who have a customer commitment agreement with the USPS (see [323.1.3.2](#)).
- d. USPS-approved IBI postage meters that print the IBI with the appropriate price marking (see [302.3.1](#)) and electronically transmit transactional data daily to USPS for all mailpieces and mail categories.

1.1.3 Critical Mail Pricing

Critical Mail pieces must bear an Intelligent Mail barcode and postage may be paid with:

- a. USPS-approved PC-Postage products when registered end-users use a qualifying shipping label.
- b. Permit imprint.

1.2 Affixing Postage—Single-Piece Mailings

In a postage-affixed Priority Mail mailing, the mailer must affix to each piece a value equal to at least the postage required (including any surcharges).



324.2.1

2.0 Postage Paid With Permit Imprint

2.1 **Advance Deposit Account**

A mailer may be authorized to mail items without affixing postage when a permit imprint indicia (see [604.5.0](#)) is used and payment is made at the time of mailing from a permit imprint advance deposit account established with the USPS for that purpose. This payment method may be used for postage and extra service fees.

2.2 **Minimum Quantity**

Permit imprint mailings must contain at least 200 pieces or 50 pounds submitted under the terms of an approved manifest mailing system agreement with exceptions allowed under a minimum volume reduction provision.

2.3 **Postage Statement**

A completed postage statement must accompany each mailing paid with a permit imprint.