

**A**

**absentee balloting materials**, [703.8.0](#)

**accelerated reply mail**, [508.5.8](#)

**additional entry for Periodicals**, [207.30.0](#)

authorization, [207.30.2](#)

cancellation, [207.30.2](#)

**address correction services**, [507.4.0](#)

**address element correction**, [507.8.4](#), [507.8.5](#)

**Address Information System (AIS) products**,  
[509.1.0](#)

**address labels**

detached address labels (DALs), [602.4.0](#)

Periodicals, [207.3.2.2](#)

**address lists**

accuracy, [602.9.0](#)

verification of, [602.9.5](#)

**address placement**, [602.1.0](#)

cards, [102.2.0](#), [202.2.0](#)

flats, [202.2.2](#)

letters, [102.2.2](#), [202.2.0](#)

Periodicals, [207.3.2](#)

**address quality standards, flats**

automation

First-Class Mail, [233.5.1](#)

USPS Marketing Mail, [243.7.1](#)

barcoded pieces, [233.5.7](#), [243.7.5](#), [263.6.4](#)

carrier route

Bound Printed Matter, [263.5.3](#)

carrier route code accuracy, [243.6.2](#), [263.5.3](#)

general standards

Bound Printed Matter, [263.5.1](#)

USPS Ground Advantage - Commercial,  
[283.3.0](#)

USPS Marketing Mail, [243.3.3](#)

Move Update, [233.3.4](#), [243.3.9](#)

ZIP Code accuracy

Bound Printed Matter, [263.4.4](#)

USPS Ground Advantage - Commercial,  
[283.3.0](#)

USPS Marketing Mail, [243.3.8](#)

**address quality standards, general**

Alternative Addressing Format, [602.3.0](#)

Coding Accuracy Support System (CASS), [602.9.0](#)

**address quality standards, letters and cards**

automation

First-Class Mail, [233.5.1](#)

USPS Marketing Mail, [243.7.1](#)

automation enhanced carrier route, [243.6.6.1](#)

barcoded pieces

First-Class Mail, [233.5.7](#)

USPS Marketing Mail, [243.7.5](#)

carrier route code accuracy

USPS Marketing Mail, [243.6.2](#)

general standards

First-Class Mail, [233.3.3](#)

USPS Marketing Mail, [243.3.3](#)

Move Update, [233.3.4](#), [243.3.9](#)

ZIP Code accuracy

First-Class Mail, [233.3.5](#)

USPS Marketing Mail, [243.3.8](#)

**address quality standards, parcels**

carrier route code accuracy

Bound Printed Matter, [263.5.3](#)

USPS Marketing Mail, [243.6.2](#)

general standards

Bound Printed Matter, [263.5.1](#)

USPS Ground Advantage — Commercial,  
[283.3.0](#)

USPS Marketing Mail, [243.3.3](#)

Move Update, [243.3.9](#)

ZIP Code accuracy

Bound Printed Matter, [263.4.4](#)

USPS Marketing Mail, [243.3.8](#)

**address quality standards, Periodicals**

barcoded/automation, [207.14.1](#)

carrier route, [207.13.1.2](#)

general, [207.12.1.2](#)

**address sequencing services**, [507.9.0](#)

**address services**

Address Change Service (ACS), [507.4.2](#)

address correction, [507.4.1](#)

carrier route schemes, [505.1.2](#)

Delivery Statistics Product, [505.1.1](#)

mailing list services, [507.8.0](#)

sequencing for cards and electronic files, [507.9.0](#)

**addressee**, See *recipient services*

**addressing**

See also *address placement*

alternative addressing formats, [602.3.0](#)

automation mailings

letters

First-Class Mail, [233.5.7](#)

USPS Marketing Mail, [243.7.5](#)

flats

Bound Printed Matter, [263.6.4](#)

First-Class Mail, [233.5.7](#)

USPS Marketing Mail, [243.7.5](#)

Periodicals, [207.14.5](#)

commercial mail receiving agencies, [602.2.3](#)  
content, [602.1.4](#), [602.1.5](#)  
detached address labels (DALs), [602.4.0](#)  
elements of a complete address, [602.1.4](#), [602.1.5](#)  
exceptional address, [602.3.4](#)  
military mail, [703.2.3](#)  
Move Update, [602.5.0](#)  
“occupant”-style addressing, [602.3.3.1](#)  
Periodicals, [207.3.2](#)  
return address, [602.1.5](#)  
simplified address, [602.3.2](#)  
ZIP Code, [602.1.8](#)

**Adult Signature service**, [503.8.0](#)

**advance deposit account**, [604.6.4](#)

#### advertising

nonprofit and classroom Periodicals, [207.10.1.3](#)  
nonprofit USPS Marketing Mail, [703.1.6](#)  
pandering, [508.9.1](#)  
Periodicals, [207.4.12](#)  
sexually-oriented material, [508.10.0](#)

**aerosols**, [601.3.5](#)

#### agriculture

Science-of-Agriculture, [207.1.2](#), [207.11.2](#)  
State Departments of Agriculture, [207.6.3](#)  
USDA, [703.7.0](#)

**air transportation prohibitions for hazardous materials**, [See Publication 52](#)

**Alaska Bypass Service**, [608.2.5](#)

**Alternate Mailing System (AMS)**, [705.4.0](#)

#### ancillary service endorsements

address service requested, [507.1.0](#)  
change service requested, [507.1.0](#)  
class of mail, explanation by, [507.1.0](#)  
    BPRS USPS Marketing Mail, [507.1.5.3j](#).  
    First-Class Mail and Priority Mail, [507.1.5.1](#)  
    Package Services, [507.1.5.4](#)  
    Periodicals, [507.1.5.2](#)  
    Priority Mail Express, [507.1.5.5](#)  
    USPS Marketing Mail, [507.1.5.3](#)

#### clear space

flats, [202.4.4](#)  
letters and cards, [202.4.4](#)  
parcels, [202.4.4](#)  
retail, [102.4.1](#)

electronic service requested, [507.1.0](#)  
forwarding service requested, [507.1.0](#)  
placement on the mailpiece  
    flats, [202.4.3](#)  
    letters and cards, [202.4.3](#)  
    parcels, [202.4.3](#)

    retail, [102.4.1](#)  
return service requested, [507.1.0](#)  
temp-return service requested, [507.1.0](#)  
type size  
    ACS participant codes, [507.4.2.5](#)  
    flats, [202.4.4](#)  
    letters and cards, [202.4.4](#)  
    parcels, [202.4.4](#)  
    retail, [102.4.1](#)  
with return address  
    flats, [202.4.2](#)  
    letters and cards, [202.4.2](#)  
    parcels, [202.4.2](#)

**animals**, [See Publication 52](#)

**APO**, [See \*military mail\*](#)

**appeals for decision made about mailing standards**, [607.2.0](#)

**appeals for Post Office box and caller service**,  
[508.4.8.2](#), [508.5.7.3](#)

**Armed Forces, mail sent by**, [703.4.0](#)

**aspect ratio**, [201.3.7](#)

#### automation cards

, [201.3.0](#)

enclosed in letters, [201.3.18](#)  
labels, [201.3.13](#)  
mail preparation  
    First-Class Mail, [235.6.0](#)  
    USPS Marketing Mail, [245.7.0](#)  
size, [201.1.2](#)  
tabs and wafer seals, [201.3.11](#)

#### automation flats, general

[201.6.0](#)

addressing  
    Bound Printed Matter, [263.6.0](#)  
    First-Class Mail, [233.5.7](#)  
    USPS Marketing Mail, [243.7.5](#),  
attachments, [201.6.5.2](#)  
Bound Printed Matter, [263.6.0](#)  
First-Class Mail, [201.3.0](#), [233.5.0](#)  
labels, [201.4.8](#)  
mail preparation  
    Bound Printed Matter, [265.7.0](#)  
    First-Class Mail, [235.6.0](#)  
    USPS Marketing, [245.8.0](#)  
polywrap, [201.4.5](#)  
Periodicals, [207.14.0](#)  
    addressing, [207.14.5](#)  
    mail preparation, [207.25.0](#)  
reply mail enclosed in an automation flat, [201.3.18](#)  
size, [201.4.0](#)  
staples, [201.6.3.2](#)  
tabs and wafer seals, [201.6.4](#)  
uniformity, [201.4.4](#)

USPS Marketing Mail, [243.7.0](#)

**automation letters, general** [201.3.0](#)

- addressing
  - First-Class Mail, [233.5.7](#)
  - USPS Marketing Mail, [243.7.5](#)
- enhanced carrier route, [243.6.1](#)
- heavy letters, [201.3.6](#)
- labels, [201.3.13](#)
- mail preparation
  - First-Class Mail, [235.6.0](#)
  - USPS Marketing Mail, [245.7.0](#)
- perforated pockets, [201.3.13](#)
- Periodicals, [207.14.0](#)
  - addressing, [207.14.5](#)
  - mail preparation, [207.24.0](#)
- reply mail enclosed in an automation letter, [201.3.18](#)
- tabs and wafer seals, [201.3.11](#)

**automation mailings, general**

- different payment methods, [705.5.0](#)
- reply mail enclosed in mailing, [201.3.18](#)

**automation parcels, See [barcoded parcels](#)**

**B**

**ballots**, [703.8.0](#)

**barcoded parcels**, [204.2.0](#)

**barcodes**

- address block, inside
  - letters and flats, [202.5.3](#)
- barcode clear zone
  - letters, [202.5.1](#)
  - machinable parcels, [202.6.2](#)
- certification, [204.1.5](#)
- container labels, [204.3.0](#)
- dimensions and spacing, [204.2.1.4](#)
- human-readable information, [204.2.2.10](#)
- inserts, [202.5.4](#)
- letters, cards, and flats, [202.5.0](#), [204.1.0](#)
- parcels, [202.6.1](#), [204.2.0](#)
- reflectance, [204.1.3](#)
- sack labels, [204.3.2](#), [204.3.4](#)
- second barcode on flats, [202.5.2](#)
- skew, [204.1.4](#)
- tray labels, [204.3.2](#), [204.3.3](#)
- types of barcodes
  - 5-digit barcode, [204.1.2.2](#)
    - letters, [202.5.1.4](#)
  - concatenated, [204.2.2.3](#)
  - delivery point barcode (DPBC), [207.14.0](#)
    - flats, [202.5.2](#)
    - letters, [202.5.0](#)
  - integrated, [204.2.2.3](#)
  - Intelligent Mail barcode, [204.1.2](#), [204.2.1](#)

- Signature Confirmation, [204.2.2.3](#), [503.9.0](#)
- GS1-128, [204.2.2.1](#)
- ZIP+4 barcode
  - letters, [202.5.1.4](#)
- window envelope, [202.5.5](#) – [202.5.7](#)

**batteries, See [Publication 52](#)**

**bills and invoices**

- Priority Mail Express
  - retail, [113.3.0](#)
  - commercial, [213.2.0](#)
- First-Class Mail
  - commercial flats, commercial letters, [233.2.2](#)
  - commercial parcels, [283.2.2](#)
  - retail mail, [133.3.2](#)
- Priority Mail, [123.3.0](#), [223.2.0](#)
- solicitations in guise of, [601.9.1](#)

**bird stamp, for hunting migratory birds**, [509.2.1](#)

**blind, free matter for**, [703.5.0](#)

**book rate, See [Media Mail](#)**

**booklets**, [201.3.16](#)

**books**

- packaging for mailing, [601.3.8](#)

**Bound Printed Matter, commercial flats**

- annual destination entry mailing fee, [263.1.2.5](#)
- attachments, [263.2.3](#)
- barcoded flats, [201.6.2](#)
- carrier route accuracy, [263.5.3](#)
- cobundling, [705.11.4](#)
- combined with other classes of mail, [703.9.0](#)
- combined with other Package Services, [705.7.0](#)
- computing postage, [263.1.0](#)
- content standards, [263.2.0](#)
- cotraying and cosacking bundles, [705.9.4](#)
- deposit, [266.3.8](#)
  - appeals, [266.3.8.11](#)
  - nonpresorted pieces, [266.1.0](#)
  - scheduling appointments, [266.3.8.3](#)
  - verification, [266.2.1](#)
- documentation, [264.2.0](#)
  - carrier route mail, [264.2.1](#)
  - facsimile postage statements, [264.2.1](#)
  - machinable mail, [264.2.1](#)
  - multiple mailings, [264.2.1](#)
  - standard format, [264.2.1](#)
- drop shipments, [266.2.4](#)
- eligibility, [263](#)
  - barcoded pieces, [263.6.0](#)
  - basic, [263.2.0](#)
  - carrier route, [263.5.0](#)
  - machinable, [263.5.0](#)
- enclosures, [263.2.3](#)

- entry
    - destination entry, 266.3.0
    - verification, 266.2.1
    - DNDC prices, 266.4.0
    - DSCF prices, 266.5.0
    - DDU prices, 266.6.0
  - general standards, 201.5.3
  - invoices, 263.2.3.1
  - markings required on mailpiece, 202.3.7
  - postage payment options, 264.1.0
  - preparation of mail, 265
    - barcoded flats, 265.7.0
    - carrier route flats, 265.6.0
    - bundling, 265.2.0
    - bundles of flats on pallets, 705.8.10.4
    - bundling for mail on pallets, 705.8.9.5
    - presorted flats, 265.5.0
    - sacks of flats on pallets, 705.8.10.4
    - optional endorsement lines, 203.4.14
      - carrier route info lines, 203.4.14
    - sacks, 265.3.0
  - price eligibility
    - barcoded flats, 263.4.1
    - carrier route prices, 263.4.1
    - DNDC prices, 266.4.0
    - DDU prices, 266.6.0
    - DSCF prices, 266.5.0
    - nonpresorted prices, 263.1.1
    - presorted prices, 263.5.0
  - size, 201.4.0, 201.5.3
  - undeliverable mail, 507.1.5.4
  - weight standards, 201.5.3
  - written additions, 263.2.4
  - ZIP Code accuracy, 263.4.4
- Bound Printed Matter, commercial parcels**
- attachments, 263.2.3
  - barcoded parcels, 263.3.5
  - carrier route accuracy, 263.5.2
  - combined with other classes of mail, 703.9.0
  - combined with other Package Services, 705.9.4
  - computing postage, 263.1.0
  - content standards, 263.2.0
  - deposit, 266.3.8
    - appeals, 266.3.8.11
    - nonpresorted pieces, 266.1.0
    - scheduling appointments, 266.3.8.3
    - verification, 266.2.1
  - documentation, 264.2.0
    - facsimile postage statements, 264.2.2
    - multiple mailings, 264.2.2
  - drop shipments, 264.2.2
  - eligibility, 263
    - carrier route, 263.5.0
    - mailings, 263.2.0
  - enclosures, 263.2.3
  - entry
    - destination entry, 266.3.0
    - verification, 266.2.1
    - DNDC entry, 266.4.0
    - DSCF entry, 266.5.0
    - DDU entry, 266.6.0
  - general standards, 201.8.6
  - invoices, 263.2.3.1
  - markings required on each mailpiece, 202.3.7
    - carrier route nonstandard parcels, 265.9.2, 265.9.3
    - carrier route parcels, 265.9.1.1
    - presorted nonstandard parcels, 265.8.2, 265.8.2
    - presorted parcels, 265.8.1
  - nonstandard parcels, 201.7.6
  - postage payment options, 264.1.0
  - preparation of mail, 265
    - bundles of nonstandard parcels on pallets, 705.8.10.5
    - bundling, 265.2.0
    - bundling for mail on pallets, 705.8.9.5
    - carrier route nonstandard parcels, 265.9.2, 265.9.3
    - carrier route machinable parcels, 265.9.4
    - combined machinable parcels, 265.9.4
    - combining parcels, 265.1.4
    - machinable parcels on pallets, 705.8.10
    - optional endorsement lines, 203.4.14
      - carrier route info lines, 203.4.14
    - presorted nonstandard parcels, 265.8.2, 265.8.2
    - presorted machinable parcels, 265.8.3, 265.8.4
    - sacks of nonstandard parcels on pallets, 705.8.10.5
  - price eligibility
    - carrier route, 263.4.1, DNDC/RPDC entry, 266.4.0
    - DDU or S&DC entry, 266.6.0
    - DSCF/LPC (flats)/RPDC (parcels) entry, 266.5.0
    - nonpresorted, 263.1.1
    - presorted, 263.5.0
  - size, 201.7.0, 201.8.6
  - undeliverable mail, 507.1.5.4
  - weight standards, 201.7.0, 201.8.6
  - written additions, 263.2.4
  - ZIP Code accuracy, 263.4.4
- boxes**
- acceptable sizes and load, 601.4.2
  - Post Office boxes, 508.4.0
- bulk mail, See commercial mail**
- bulk mail center, See Network Distribution Center**
- bulk parcel return service (BPRS), 505.5.0**
- advanced deposit account, 505.5.1.2
  - application for a permit, 505.5.2.4

general information, [505.5.2](#)  
 label format, [505.5.4](#)  
 label placement, [505.5.4](#)  
 label example, [505.5.4](#)  
 permit and per piece fee, [505.5.1.1](#)  
 postage and fees, application, [505.5.2](#)

**bundles, general**

pallets, [705.8.5.7](#) – [705.8.5.12](#)  
     counter-stacking, [705.8.5.8](#)  
     labeling bundles of mail, [705.8.5.10](#)  
     securing bundles of mail, [705.8.5.11](#)

**bundles of letters**

facing slips for carrier route mail  
     USPS Marketing Mail, [203.4.15](#)  
 First-Class Mail, [235.2.0](#)  
 labeling bundles of mail  
     First-Class Mail, [203.4.13](#)  
     USPS Marketing Mail, [203.4.13](#)  
 securing bundles of mail  
     First-Class Mail, [203.4.5](#)  
     USPS Marketing Mail, [203.4.5](#)  
 USPS Marketing Mail, [245.2.0](#)

**bundles of flats**

Bound Printed Matter, [265.2.0](#)  
 counter-stacking  
     Bound Printed Matter, [203.4.7](#)  
     Media Mail and Library Mail, [203.4.7](#)  
     USPS Marketing Mail, [203.4.7](#)  
 facing slips for carrier route mail  
     Bound Printed Matter, [203.4.15](#)  
     USPS Marketing Mail, [203.4.15](#)  
 First-Class Mail, [235.2.0](#)  
 labeling bundles of mail  
     Bound Printed Matter, [203.4.13](#)  
     First-Class Mail, [203.4.13](#)  
     Media Mail and Library Mail, [203.4.13](#)  
     USPS Marketing Mail, [203.4.13](#)  
 Media Mail and Library Mail, [275.2.0](#)  
 sacks  
     USPS Marketing Mail, [203.4.0](#)  
 securing bundles of mail  
     Bound Printed Matter, [203.4.5](#)  
     First-Class Mail, [203.4.5](#)  
     Media Mail and Library Mail, [203.4.5](#)  
     USPS Marketing Mail, [203.4.5](#)  
 USPS Marketing Mail, [245.2.0](#)

**bundles of parcels**

Bound Printed Matter, [265.2.0](#)  
 counter-stacking  
     Bound Printed Matter, [203.4.7](#)  
     Media Mail and Library Mail, [203.4.7](#)  
     USPS Marketing Mail, [203.4.7](#)  
 facing slips for carrier route mail  
     Bound Printed Matter, [203.4.15](#)

USPS Marketing Mail, [245.2.2](#)  
 labeling bundles of mail  
     Bound Printed Matter, [203.4.13](#)  
     Media Mail and Library Mail, [203.4.13](#)  
     USPS Marketing Mail, [203.4.13](#)  
 Media Mail and Library Mail, [275.3.0](#)  
 sacks  
     USPS Marketing Mail, [245.3.0](#)  
 securing bundles of mail  
     Bound Printed Matter, [203.4.5](#)  
     Media Mail and Library Mail, [203.4.5](#)  
     USPS Marketing Mail, [203.4.5](#)  
 USPS Marketing Mail, [245.2.0](#)

**bundles of Periodicals, 207.19.0**

counter-stacking, [203.4.7](#)  
 facing slips for carrier route mail, [203.4.15](#)  
 labeling bundles of mail, [203.4.13](#)  
 sacks, [203.4.8](#)  
 securing bundles of mail, [203.4.5](#)  
 with USPS Marketing Mail flats, [207.15.0](#)

**business mail, See [commercial mail](#)**

**Business Reply Mail (BRM), 505.1.0**

annual accounting fee, renewal, [505.1.1.9](#),  
     [505.1.1.10](#)  
 annual permit, renewal, [505.1.2.3](#), [505.1.2.4](#)  
 application for a permit, [505.1.2](#)  
 distributed by agents of the permit holder, [505.1.7](#)  
 format, [505.1.5](#)  
 forwarding returned paid-for pieces, [505.1.9](#)  
 general information, [505.1.3](#)  
 labels, [505.1.4.8](#) – [505.1.4.9](#)  
 official U.S. government mail, [505.1.3.3](#)  
 postage and fees, [505.1.1](#)  
 physical characteristics, [505.1.4](#)  
 qualified Business Reply Mail (QBRM), [505.1.6](#)  
 refunds for postage affixed to Business Reply Mail,  
     [604.9.2.6](#)  
 sample of Business Reply Mail, [505.1.5.1](#)  
 weight-averaged Business Reply Mail, [505.1.1.5](#),  
     [505.1.8](#)

**C**

**caller service, 508.5.0**

accelerated reply mail, [508.5.8](#)  
 appeals, [508.5.7.3](#)  
 application for service, [508.5.3.1](#)  
 refunds, [508.5.6](#)  
 reserved caller service number, [508.5.2.6](#)  
 reserved caller service number fee, [508.5.1](#)

**cards**

automation, See *automation cards*  
 bundling,  
     First-Class Mail [203.4.0](#)

Periodicals, [203.4.0](#)  
USPS Marketing Mail, [203.4.0](#)

double cards (double postcards)  
commercial mail, [201.1.2.9](#)  
retail mail, [101.6.2.9](#)

eligibility for First-Class Mail card prices  
retail mail, [101.6.2.1](#), [133.1.0](#)  
commercial mail, [233.6.1](#)

reply cards  
flats,  
    First-Class Mail, [233](#)  
    letters, [201.3.18](#)  
    First-Class Mail, [233.6.0](#)

size and weight  
commercial mail, [201.1.2](#)  
retail mail, [101.6.2.2](#)

USPS Marketing Mail, [243](#)  
Periodicals, [207.14.2](#)

**carrier route, general**  
See also *Bound Printed Matter, general*; *Enhanced Carrier Route (ECR)*; *Periodicals*; *USPS Marketing Mail, general*  
carrier route information lines, [203.8.0](#)  
carrier route schemes, [509.1.4](#)  
submitting cards for sequencing, [507.9.3](#)

**carrier route, flats**  
carrier route code accuracy  
    Bound Printed Matter, [263.5.3](#)  
    USPS Marketing Mail, [243.6.2](#)  
carrier route information lines  
    Bound Printed Matter, [203.4.14](#)  
    USPS Marketing Mail, [203.4.14](#)  
facing slips on bundles  
    Bound Printed Matter, [203.4.15](#)  
    USPS Marketing Mail, [203.4.15](#)  
sequencing requirements  
    USPS Marketing Mail, [245.6.8](#), [245.9.9](#)

**carrier route, letters**  
carrier route code accuracy  
    USPS Marketing Mail, [243.6.2](#)  
carrier route information lines  
    USPS Marketing Mail, [203.4.14](#)  
facing slips on bundles  
    USPS Marketing Mail, [203.4.15](#)  
sequencing requirements  
    USPS Marketing Mail, [245.6.8](#)

**carrier route, parcels**  
carrier route code accuracy  
    Bound Printed Matter, [263.5.3](#)  
carrier route information lines,  
    Bound Printed Matter, [203.4.14](#)  
    USPS Marketing Mail, [203.4.14](#)  
facing slips on bundles  
    Bound Printed Matter, [203.4.15](#)

USPS Marketing Mail, [245.2.2](#)  
sequencing requirements  
    USPS Marketing Mail, [245.12.6](#)

**carrier route, Periodicals**  
carrier route information lines, [203.4.14](#)  
facing slips on bundles, [203.4.15](#)  
sequencing requirements, [207.23.8](#)

**CASS-Certified Software**, [602.9.2.3](#)

**certificate of mailing**, [503.5.0](#)  
bulk quantities, [503.5.2](#)  
other extra services that can be added, [503.1.4.1](#)  
what may be mailed, [503.5.1](#)

**Certified Mail**, [503.3.0](#)  
filling out label, [503.3.2.1](#)  
other extra services that can be added, [503.1.4.1](#)  
requesting a delivery record, [503.3.2.1](#)  
required label, [503.3.2.1](#)  
what may be mailed, [503.1.4.1](#)

**change-of-address**  
submitting, [507.2.1](#)

**church**, See *nonprofit*

**cigarettes and smokeless tobacco**, See **Publication 52**

**City State Product**, [505.1.2](#), [509.1.0](#)

**claims**, [609](#)  
criteria for approval, [609.4.1](#)  
filing, [609.1.0](#)  
filing a duplicate claim, [609.2.0](#)  
reasons for denial, [609.4.3](#)  
time limit for filing, [609.1.4](#)

**Coding Accuracy Support System (CASS)**,  
[602.9.0](#)  
certification and testing, [602.9.6](#)  
dates for matching and coding, [602.9.3](#)  
documentation submitted with a mailing, [602.9.5](#)  
software certification and configuration, [602.9.2](#)

**collection box**  
deposit for First-Class Mail, [136.1.0](#)  
deposit for Priority Mail, [126.1.0](#)  
deposit for Priority Mail Express, [116.1.0](#)

**collect on delivery (COD)**, [503.9.0](#)  
combined with Priority Mail Express, [503.9.1.5](#)  
combined with registered mail, [503.9.1.3](#)  
filing a claim, [609](#)  
mailing instructions, [503.9.1.6](#)  
other extra services that can be added, [503.1.4.1](#)  
required forms, [503.9.2](#)

what may be mailed, [503.9.1.2](#)  
 where to mail, [503.9.1.6](#)

**combined mailing**

First-Class Mail or USPS Marketing Mail with  
 different payment methods, [705.5.0](#)  
 Media Mail and Bound Printed Matter, [703.9.6](#)  
 multiple editions or publications of a periodical,  
[207.27.0](#)  
 Periodicals and USPS Marketing Mail flats, [705.15.0](#)

**Commercial Mail (Letters, Flats, Parcels)**

Bound Printed Matter, [260](#)  
 First-Class Mail, [230](#)  
 Media Mail and Library Mail, [270](#)  
 Parcel Select, [250](#)  
 Periodicals, [207](#)  
 Priority Mail, [220](#)  
 Priority Mail Express, [210](#)  
 USPS Ground Advantage – Commercial, [280](#)  
 USPS Marketing Mail, [240](#)

**commercial mail receiving agency (CMRA)**

addressing requirements, [508.1.8](#)  
 delivery to, [508.1.4](#)  
 forwarding mail to CMRA customers, [507.2.2.7](#)

**commingled mail**, [705.8.14.4](#)

**complaints**, [608.6.0](#)

**computing postage**

Bound Printed Matter  
 commercial flats, [263](#).  
 commercial parcels, [263](#).  
 Priority Mail Express  
 retail, [113.1.1](#)  
 commercial, [213.1.1](#)  
 First-Class Mail  
 commercial flats, [233.1.6](#)  
 commercial letters, [233.1.6](#)  
 commercial parcels, [283.1.0](#)  
 retail mail, [133.1.2](#)  
 Media Mail and Library Mail  
 commercial flats, [273.1.3](#)  
 commercial parcels, [273.1.3](#)  
 retail mail, [173.1.2](#), [173.1.4](#)  
 Parcel Select  
 commercial parcels, [253.1.3](#)  
 Periodicals, [207.2.2](#)  
 Priority Mail  
 retail, [123.1.1](#)  
 commercial, [223](#)  
 USPS Marketing Mail  
 commercial flats, [243.1.5](#)  
 commercial letters, [243.1.5](#)  
 commercial parcels, [243.1.5](#)  
 General, [604.7.0](#)

**conditions of mail delivery**, [508.2.0](#)

**confirmation**, See [USPS Tracking](#) and [Signature Confirmation](#)

**congressional frank**

addressing, [703.6.0](#) – [703.6.0](#)  
 delivery, [703.6.0](#), [703.6.0](#)

**contact information**, [608.8.0](#)

**containers**

boxes, [601.4.2](#)  
 envelopes, [601.4.1](#)  
 paper bags and wraps, [601.4.4](#)  
 plastic bags and film, [601.4.5](#) – [601.4.6](#)

**content identifier numbers (CINs)**, [204.3.2.4](#)

**content markings**, [601.5.2](#)

**contraceptives and abortion devices**,  
 See [Publication 52](#)

**controlling mail delivery**, [508.2.0](#)

**cooperative mailing**, [703.1.6.3](#)

**copalletize**, [705.8.7](#)

**copyrights of the USPS**, [608.7.2](#)

**corporate accounts**, [214](#)

**Courtesy Reply Mail (CRM)**, [505.2.0](#)

**customer mail receptacles**, [508.3.0](#)

**Customized MarketMail**

bundling and labeling, [245.12.4](#)  
 containerization, [245.12.5](#)  
 documentation, [203.3.0](#)  
 eligibility, [243.8.2](#)  
 endorsements, [245.12.2](#)  
 mail preparation, [245.12.0](#)  
 physical standards, [201.9.0](#)  
 postage options, [244.1.0](#)

**cushioning**, [601.3.0](#)

**customs**, [608.2.3](#), [703.2.3.6](#)

**customs declaration forms**

PS Form 2976, Customs Declaration (UPU Form -  
 CN 22), [608.2.0](#), [703.2.0](#)  
 PS Form 2976-A, Customs Declaration and  
 Dispatch Note (UPU Form - CP 72), [608.2.0](#),  
[703.2.0](#)  
 PS Form 2976-B, Priority Mail Express International  
 Shipping Label and Customs Form,

608.2.0, 703.2.0

PS Form 2976-R, USPS Customs Declaration and Dispatch Note, 608.2.0, 703.2.0

## D

### damage to mail

filing claims for loss or damage, 609

**dangerous materials, See Publication 52**

**dead mail, 507.1.9**

**deflection, 201.4.0**

### delivery, types of

city delivery service, 508.2.1

highway contract delivery service, 508.2.3

rural delivery service, 508.2.2

### delivery of mail, 508.1.0, 508.2.0

accountable mail, 508.1.1.7

agent, 508.1.4

commercial mail receiving agency, 508.1.8

delivery to addressee only, *See restricted delivery*

Priority Mail Express, 508.1.1.7

hotels, institutions, and schools, 508.1.6

individual at a business, 508.1.5

military units, 703.2.6

refusal by addressee, 508.1.1

### delivery point barcode (DPBC)

general, 602.1.8.3

letters, 233.5.7.3

flats, 233.5.7.3

### delivery statistics

Delivery Statistics File, 509.1.1

general, 509.1.4

**Department of State mail, 703.3.0**

### deposit

commercial flats

Bound Printed Matter, 266

First-Class Mail, 236

Media Mail and Library Mail, 276

USPS Marketing Mail, 246

commercial letters

First-Class Mail, 236

USPS Marketing Mail, 246

commercial parcels

Bound Printed Matter, 266

Priority Mail Express, 216

Media Mail and Library Mail, 276

Parcel Select, 256

Priority Mail, 226

USPS Ground Advantage – Commercial, 286

USPS Marketing Mail, 246

nonpresorted Bound Printed Matter, 266.1.0

Periodicals, 207.28.0

retail mail

First-Class Mail, 136

Media Mail and Library Mail, 176

Priority Mail, 126

Priority Mail Express, 116

### design

indicia design, 604.4.0

mailpiece design

commercial flats, 201, 202

commercial letters, 201, 202

commercial parcels, 201, 202

retail mail, 101, 102

reproductions of copyrighted material, 608.7.2

**destination entry, See price eligibility under individual classes of mail**

**destination entry mailing fee, See mailing fees**

**detached address labels (DALs), 602.4.0**

### dimensions

commercial mail, 201

retail mail, 101

### dimensional weight

Priority Mail Express, 113.1.3, 213.1.4

Priority Mail, 123.1.3, 223.

Parcel Select, 253.

USPS Ground Advantage, 133.1.4, 283.1.4

**direct mail, See commercial mail**

### documentation

retail mail,

Media Mail and Library Mail, 174

commercial letters

First-Class Mail, 234.3.0

USPS Marketing Mail, 244.4.0

commercial flats

Bound Printed Matter, 264.2.0

First-Class Mail, 234.3.0

Media Mail and Library Mail, 274.2.0

USPS Marketing Mail, 244.4.0

commercial parcels

Bound Printed Matter, 264.2.0

Media Mail and Library Mail, 274.2.0

Parcel Select, 254.2.0

Priority Mail, 224.2.0

USPS Marketing Mail, 244.4.0

Periodicals, 207.17.0

standardized, 203.3.0

**double cards (double postcards), see cards**

**drop box, See [collection box](#)**

**drop shipment**

- metered mail drop shipment, [705.19.0](#)
- plant-verified drop shipment, [705.17.0](#)
- Priority Mail Open and Distribute, [705.18.0](#)
- Priority Mail Express Open and Distribute, [705.18.0](#)

**duck stamp, See [bird stamp, for hunting migratory birds](#)**

**E**

**educational materials**

- qualifying for Media Mail prices
  - commercial flats, [273.2.0](#), [273.3.0](#)
  - commercial parcels, [273.2.0](#), [273.3.0](#)
  - retail mail, [173.3.0](#), [173.4.0](#)
- qualifying for Library Mail prices
  - commercial flats, [273.2.0](#), [273.4.0](#)
  - commercial parcels, [273.2.0](#), [273.4.0](#)
  - retail mail, [173.3.0](#), [173.5.0](#)

**election boards, mailing list services, [507.8.3.4](#), [507.8.7](#)**

**enclosures**

- incidental First-Class Mail, [703.9.5](#)
- Package Services, [703.9.4](#)
- Periodicals, [703.9.3](#)
- USPS Marketing Mail, [703.9.4](#)

**endorsements, See [ancillary service endorsements](#)**

**enhanced carrier route (ECR)**

- See also *carrier route, general* and *USPS Marketing Mail, general*
- basic requirements
  - flats, [243.6.3](#),
  - letters, [243.6.3](#),
- eligibility for automation prices, [243.6.0](#)
- high density requirements
  - flats, [243.6.5](#),
  - letters, [243.6.4](#),
- price eligibility
  - flats, [243.6.0](#)
  - letters, [243.6.0](#)
- saturation requirements
  - flats, [243.6.7](#)
  - letters, [243.6.6](#)
- sequencing requirements
  - flats, [245.9.9](#), [245.9.10](#)
  - letters, [245.6.8](#), [245.6.9](#)
  - parcels, [245.12.6](#)

**entry**

- commercial flats

- Bound Printed Matter, [266](#)
- First-Class Mail, [236](#)
- Media Mail and Library Mail, [276](#)
- USPS Marketing Mail, [246](#)
- commercial letters
  - First-Class Mail, [236](#)
  - USPS Marketing Mail, [246](#)
- commercial parcels
  - Bound Printed Matter, [266](#)
  - Priority Mail Express, [216](#)
  - Media Mail and Library Mail, [276](#)
  - Parcel Select, [256](#)
  - Priority Mail, [226](#)
  - USPS Ground Advantage – Commercial, [286](#)
  - USPS Marketing Mail, [246](#)
- Periodicals, [207.29.0](#), [207.30.0](#)

**envelopes**

- Priority Mail Express, [115.1.0](#), [601.6.1](#)
- green bordered, [601.6.2](#)
- Priority Mail, [125.1.1](#), [601.6.1](#)
- reusable, [601.6.4](#)
- window envelopes, [601.6.3](#)
- with postage preprinted by USPS, See *stamped stationery*

**Every Door Direct Mail (EDDM), [140](#)**

**exceptional dispatch for Periodicals, [207.28.3](#)**  
 how to apply, [207.28.3.5](#)  
 prices, [207.28.3.4](#)

**exchanges, [604.9.0](#)**

**expedited services, [604.5.3.5](#), [705.18.5.8](#)**

**experimental and temporary classifications, [709](#)**

**explosives, See [Publication 52](#)**

**Extended Mail Forwarding Service, [507.2.1.2](#)**

**extra services, [503](#)**

- Certified Mail, [503.3.0](#)
- Certificate of Mailing, [503.5.0](#)
- Collect on Delivery (COD), [503.9.0](#)
- USPS Tracking, [503.7.0](#)
- Insured Mail, [503.4.0](#)
- Intelligent Mail Barcode Tracing, [507.10.0](#)
- Registered Mail, [503.2.0](#)
- Restricted Delivery, [503.7.0](#)
- Return Receipt, [503.6.0](#)
- Signature Confirmation, [503.8.0](#)
- forwarding mail with extra services, [507.2.3.7](#), [507.4.3.2](#)
- holding mail with extra services, [507.4.3.4](#)
- money orders, [509.3.0](#)
- treatment of undeliverable mail, [507.1.4.5](#)

**extra services markings**

content, [601.5.0](#)  
insured mail, [503.4.3.4](#)

**F****facing elements**

commercial flats, [202](#)  
commercial letters, [202](#)  
commercial parcels, [202](#)  
retail mail, [102](#)

**facing identification mark (FIM)**, [202.8.0](#)

**facing slip**, See [carrier route, general](#)

**federal government**, See [official mail](#)

**fees**, [Price List—Notice 123](#)

**filing claims**, [609](#)

**firearms**, See [Publication 52](#)

**firm holdout**, [508.8.0](#)

**First-Class Mail, commercial flats**

alternate payment methods, [705.5.0](#)  
annual mailing fee, [233.3.4](#)  
automation mailings, [233.5.0](#)  
    address standards, [233.5.7](#)  
    cobundling, [235.8.8](#)  
combined with other classes of mail, [703.9.0](#)  
computing postage, [233.1.1](#), [233.1.2](#), [233.1.7](#)  
content standards, [233.2.0](#)  
cotraying and cosacking bundles, [235.8.8](#)  
deposit of, [236](#)  
documentation for mailings, [234.3.0](#)  
    facsimile postage statements, [234.3.0](#)  
    multiple mailings, [234.3.0](#)  
    standard format, [234.3.0](#), [202.8.0](#)  
eligibility standards, [233](#)  
    automation, [233.5.0](#)  
    nonautomation, [233.4.0](#)  
incidental enclosure with another class of mail, [703.9.5](#)  
mail preparation, [235](#)  
    automation, [235.8.0](#)  
    bundles, [235.2.0](#)  
        nonautomation flats, [235.7.4](#)  
    combining presorted mailings, [235.8.8](#)  
    combined automation and presorted flats, [705.9.1](#), [705.11.1](#)  
    nonautomation, [235.7.0](#)  
    optional tray-based preparation, [235.8.6](#)  
    trays, [235.3.0](#)  
    tray labels, [235.4.0](#)  
markings required on each mailpiece

automation, [235.8.3](#)

general, [202.3.0](#)

mixed mail, [703.9.7](#)

Move Update standard, [233.3.5](#)

nonmachinable surcharge, [233.5.0](#)

postage payment methods, [234](#)

    automation prices, [234.2.0](#)

    presorted prices, [234.2.0](#)

postage statements, [234.3.0](#)

presort mailing fee, [233.3.4](#)

presort verification, [236.2.0](#)

price eligibility

    automation, [233.5.0](#)

    presorted, [233.3.0](#), [233.4.0](#)

reply cards and envelopes, [233](#)

size, [201.4.0](#), [201.5.1](#)

undeliverable mail, [507.1.5.1](#)

verifying a mailing, [236.2.0](#)

weight, [201.5.1](#)

ZIP Code accuracy, [233.3.5](#)

**First-Class Mail, commercial letters**

alternate payment methods, [705.5.0](#)  
annual mailing fee, [233.1.5](#)  
automation mailings, [233.5.0](#)  
    address standards, [233.5.7](#)  
combined with other classes of mail, [703.9.0](#)  
computing postage, [233.1.2](#), [233.1.6](#)  
content standards, [233.2.0](#)  
deposit, [236](#)  
documentation, [234.3.0](#)  
    facsimile postage statements, [234.3.0](#)  
    multiple mailings, [234.3.0](#)  
    standard format, [234.3.0](#), [202.8.0](#)  
eligibility standards, [233](#)  
    automation, [233.5.0](#)  
    nonautomation, [233.4.0](#)  
incidental enclosure with another class of mail, [703.9.5](#)  
mail preparation, [235](#)  
    automation letters, [235.6.0](#)  
    bundles, [235.2.0](#)  
    nonautomation, [235.5.0](#)  
    presorted machinable cards and letters, [235.5.2](#)  
    presorted nonmachinable cards and letters, [235.5.3](#)  
    trays, [235.3.0](#)  
    tray labels, [235.4.0](#)  
markings required on each mailpiece  
    for presorted prices, [235.5.1](#)  
    general, [202.3.0](#)  
    mixed mail, [703.9.7](#)  
Move Update standard, [233.3.4](#)  
postage payment methods, [234](#)  
    automation, [234.2.0](#)  
    presorted, [234.2.0](#)  
postage statements, [234.3.0](#)

presort mailing fee, [233.1.5](#)  
 presort verification, [236.2.0](#)  
 price eligibility  
     automation, [233.5.0](#)  
     presorted, [233.3.0](#), [233.4.0](#), [233.6.0](#)  
 reply cards and envelopes, [233.6.0](#)  
 size, [201.1.0](#), [201.2.0](#)  
 standardized documentation, [234.3.0](#)  
 undeliverable mail, [507.1.5.1](#)  
 verifying a mailing, [236.2.0](#)  
 weight, [201.1.1.2](#), [233.3.3](#)  
 ZIP Code accuracy, [233.3.5](#)

**First-Class Mail, retail**

See also *Priority Mail*  
 computing postage, [133.1.0](#)  
 content standards, [133.3.0](#)  
 deposit of, [136](#)  
 eligibility standards, [133.2.0](#)  
 keys and identification devices, [133.1.6](#)  
 mail preparation, [102](#), [135](#)  
 markings required on each mailpiece, [102](#), [135.1.0](#)  
 nonmachinable surcharge, [101.1.2](#), [101.6.3.1](#),  
     [133.1.7](#)  
 postage payment options, [134](#)  
 price eligibility, [133.1.1](#), [133.1.7](#), [133.2.0](#)  
 service objectives, [133.2.1](#)  
 size, [101.6.0](#)  
 undeliverable mail, [507.1.5.1](#)  
 weight, [101.6.1](#)

**Flat Rate packaging**

Priority Mail Express, [113.1.4](#), [213.2.0](#)  
 Priority Mail, [123.1.4](#), [223.1.5](#)

**flats**

automation, [201.6.0](#), [233.5.0](#), [243.7.0](#)  
 barcode placement, [202.5.0](#)  
 bundling  
     Bound Printed Matter, [265.2.0](#)  
     Media Mail and Library Mail, [275.2.0](#)  
 definition, [201.4.0](#)  
 endorsement placement, [202.4.0](#)  
 physical standards, [201.4.0](#)  
     automation, [201.6.0](#)  
     machinable, [201.4.0](#), [201.5.0](#)  
 marking placement, [202.3.0](#)  
 size, [201.4.0](#),

**folded self-mailer**, [201.3.14](#)

**forwarding mail**

See also individual classes of mail  
 general information, [507.2.0](#)  
 instructions by the sender, [507.4.3](#)  
 postage charged for forwarding mail, [507.2.3](#)  
 Premium Forwarding Service, [508.7.0](#)

with extra services, [507.1.4.5](#), [507.4.3.2](#)

**Four-State Customer Barcode**, See *Intelligent Mail barcode*

**FPO**, See *military mail*

**fragile articles**, [503.2.3.4](#), [601.3.1](#), [601.3.0](#)

**fraud, how to report**, [608.6.2](#)

**franked mail, for Members of Congress**, [703.6.0](#)  
 See also *official mail*

**free mail**

blind and other handicapped persons, [703.5.0](#)  
 Members of Congress, [703.6.0](#)  
 U.S. armed forces, [703.4.2](#)

**fulfillment**, [505.3.0](#)

See also *Parcel Select*

**G**

**gases**, See *Publication 52*

**general delivery**, [508.6.0](#)

**government mail**, See *U.S. government mail*

**graphic matter**, [601.9.0](#)

**Guam**, [608.2.1](#)

**guns**, See *Publication 52*

**H**

**handicapped, free matter for**, [703.5.0](#)

what may be mailed, [703.5.2](#), [703.5.3](#)

who is qualified, [703.5.1.3](#)

**handwriting**

alterations to barcodes, [204.3.2.1](#)

Bulk Parcel Return labels, [505.5.4](#)

Business Reply Mail, [505.1.5.2](#)

COD forms, [503.9.2.2](#)

eligibility

    commercial letters

        First-Class Mail, [233](#)

        USPS Marketing Mail, [243.4.0](#), [243.5.0](#),  
         [243.6.0](#), [243.7.0](#)

    commercial flats

        Bound Printed Matter, [263.2.4](#)

        First-Class Mail, [233](#)

        USPS Marketing Mail, [243](#)

    commercial parcels

        Bound Printed Matter, [263.2.4](#)

        Priority Mail Express, [213.3.0](#)

Priority Mail, [223.2.2](#)  
USPS Ground Advantage – Commercial, [283](#)  
USPS Marketing Mail, [243](#)  
retail mail  
Priority Mail Express, [113.3.0](#)  
First-Class Mail, [133.3.4](#)  
Priority Mail, [123.3.2](#)  
Media Mail and Library Mail, [173.6.2](#)  
free mail  
sent by blind or physically handicapped persons, [703.5.3.2](#)  
sent by U.S. Armed Forces, [703.4.2](#)  
Merchandise Return  
insurance value, [503.4.0](#)  
label preparation, [505.3.1.4](#)  
Official Mail (Penalty)  
Business Reply Mail, [703.7.0](#)  
insurance value, [703.7.0](#)  
Periodicals, [703.7.0](#)  
permit imprint, [703.7.0](#)

**hazardous materials (HAZMAT),  
See Publication 52**

**heavy letter mail, [201.3.6](#)**

**high-density carrier route sequencing requirements**  
commercial flats, [245.9.9](#), [245.9.10](#)  
commercial letters, [245.6.8](#), [245.6.9](#)  
commercial parcels, [245.6.6](#), [245.6.7](#)  
Periodicals, [207.23.8](#), [207.23.9](#)

**high-density items**  
packaging, [601.8.0](#)

**Hold For Pickup service, [507.3.0](#)**

**holding mail, [507.4.3.4](#), [508.6.4](#)**

**holidays, [608.3.0](#)**

**household mail**  
retail mailing services, [101](#) – [176](#)  
recipient services, [508](#)

**I**

**identification statement for Periodicals, required elements, [207.4.11.5](#)**

**imprint, See *permit imprint***

**indicia, See *permit imprint***

**information-based indicia (IBI), [604.4.0](#)**

**insects, See Publication 52**

**insufficient postage**  
general, [604.8.0](#)  
penalty metered mail, [703.7.0](#)  
rural delivery service, [508.2.2.5](#)

**insurance, [503.4.0](#)**  
Priority Mail, [503.4.2](#)  
Priority Mail Express insurance, [503.4.1](#)  
filing a claim, [609](#)

**Intelligent Mail**  
barcode, [204.1.2](#)  
Informed Visibility, [507.10.0](#)  
matrix barcode, [204.2.0](#)  
package barcode, [204.2.0](#)

## K

**keyline**  
manifest mailing system, [705.2.3](#)  
optional endorsement line, [203.7.1.3](#)

## keys

fee for additional Post Office box keys, [508.4.1](#)  
general information about mailing keys, [123.1.5](#), [133.1.6](#)  
Post Office boxes, [508.4.7](#)  
prices for return through the mail, [123.1.5](#), [133.1.6](#)

**known office of publication, for Periodicals, [207.4.5](#)**

## L

### labels

barcoded labels, [204.3.0](#)  
pallets, [705.8.6](#)  
sacks and trays  
commercial flats  
Bound Printed Matter, [265.4.0](#)  
First-Class Mail, [235.4.0](#)  
Media Mail and Library Mail, [275.3.0](#)  
USPS Marketing Mail, [245.4.0](#)  
commercial letters  
First-Class Mail, [235.4.0](#)  
USPS Marketing Mail, [245.4.0](#)  
commercial parcels  
Bound Printed Matter, [265.4.0](#)  
Priority Mail Express, [215.2.0](#)  
Media Mail and Library Mail, [275.4.0](#)  
Parcel Select, [255.3.0](#)  
USPS Marketing Mail, [245.4.0](#)  
Periodicals, [207.21.0](#)

**Label Delivery Service, [507.12.0](#)**

### letters

automation, *See automation letters, general*  
 nonmachinable criteria  
     commercial mail, 201.2.1  
     retail mail, 101.1.2  
 size and weight  
     commercial mail, 201.1.0  
     retail mail, 101.1.0

**letter tray**  
 First-Class Mail, 235.3.0  
 Periodicals, 207.  
 USPS Marketing Mail, 245.3.0, 245.3.0

**liability, 609**

**Library Mail, commercial flats**  
 attachments, 273.6.0  
 combining with other classes of mail, 703.9.0  
 combining with other Package Services, 705.7.0  
 computing postage, 273.1.3  
 content standards, 273.2.0, 273.4.0  
 deposit and verification, 276  
 documentation, 274.2.0  
 eligibility, 273  
 enclosures, 273.4.4, 273.6.0  
 mail preparation  
     general, 275  
     flats on pallets, 705.8.10.4  
 markings required on each mailpiece, 202.3.7  
 postage payment options, 274.1.0  
 price eligibility, 273.1.0  
 size, 201.5.4  
 undeliverable mail, 507.1.5.4  
 weight standards, 201.5.4b.  
 written additions, 273.6.4

**Library Mail, commercial parcels**  
 attachments, 273.6.0  
 computing postage, 273.1.3  
 combining with other classes of mail, 703.9.0  
 combining with other Package Services, 705.7.0  
 content standards, 273.2.0, 273.4.0  
 deposit and verification, 276  
 documentation, 274.2.0  
 eligibility, 273  
 enclosures, 273.4.4, 273.6.0  
 mail preparation, 275  
     for combined machinable parcels, 705.6.0  
 markings required on each mailpiece, 202.3.7  
 nonstandard parcels on pallets, 705.8.10.5  
 postage payment options, 274.1.0  
 price eligibility, 273.1.0  
 size, 201.5.4  
 undeliverable mail, 507.1.5.4  
 weight limits, 201.7.3  
 written additions, 273.6.4

**Library Mail, retail**

attachments, 173.6.0  
 computing postage, 173.1.2, 173.1.4  
 content standards, 173.3.0, 173.5.0  
 deposit of, 176  
 eligibility, 173  
 enclosures, 173.6.0  
 mail preparation, 175  
 markings required on each mailpiece, 102.3.4,  
     175.1.3  
 postage payment methods, 174  
 price eligibility, 173.1.0  
 service objectives, 173.2.1  
 size, 101.7.0  
     flats, 101.2.0  
     parcels, 101.3.0  
 undeliverable mail, 507.1.5.4  
 weight limits, 101.7.0  
 written additions, 173.6.2

**line-of-travel (LOT)**  
 optional endorsement line information for LOT,  
     203.7.1.7  
 sequencing requirements  
     Periodicals, 207.23.8.6  
     USPS Marketing Mail, 245.6.8.6, 245.6.9.6,  
         245.6.6  
 submitting cards for sequencing, 507.9.3

**liquids, nonhazardous, 601.3.4**

**liquor, *See* Publication 52**

**lists**  
 availability of USPS Lists, 508.10.4  
 definitions, 602.9.4  
 mailing list services, 507.8.0  
 occupant lists, 507.8.5  
 sortation of lists, 507.8.6

**literature for the blind, 703.5.0**

**LOT, *See* line-of-travel (LOT)**

**low-cost items, 703.1.6.11**

**lottery materials, 601.9.3**

**M**

**machinable letters**  
 commercial mail, 201.1.0  
 retail mail, 101.1.0

**machinable parcels**  
 commercial mail, 201.7.0  
 retail mail, 101.3.0

**magazine, 201.6.3.2, 201.6.5.3**

**magnetic tapes**packaging, [601.3.10](#)**mailability, [601](#)****mail preparation**

## commercial flats

Bound Printed Matter, [265](#)First-Class Mail, [235](#)Media Mail and Library Mail, [275](#)USPS Marketing Mail, [245](#)

## commercial letters

First-Class Mail, [235](#)USPS Marketing Mail, [245](#)

## commercial parcels

Bound Printed Matter, [265](#)Media Mail and Library Mail, [275](#)Parcel Select, [255](#)Priority Mail, [225](#)Priority Mail Express, [215](#)USPS Ground Advantage – Commercial, [285](#)USPS Marketing Mail, [245](#)Periodicals, [207.18.0](#) – [207.25.0](#)

## retail mail

First-Class Mail, [135](#)Media Mail and Library Mail, [175](#)Priority Mail, [125](#)Priority Mail Express, [115](#)**mail receptacles, [508.3.0](#)**apartments, [508.2.1.7](#)custom-built mail receptacles, [508.3.2.2](#)door slots, [508.2.1.6](#)location, [508.3.2.5](#)maintenance of, [508.2.1.3](#)newspaper receptacles, [508.3.2.11](#)manufacturer specifications, [508.3.2.1](#)**mail security**Department of State mail, [703.3.3](#)general, [608.6.2](#)**mailboxes, See [mail receptacles](#) or [collection box](#)****mailer services, [507](#)****mailing fees**

## commercial flats

Bound Printed Matter, [263.1.2.5](#)First-Class Mail, [233.1.5](#)USPS Marketing Mail, [243.1.4.1](#), [243.3.5](#)

## commercial letters

First-Class Mail, [233.1.5](#)USPS Marketing Mail, [243.1.4.1](#), [243.3.5](#)

## commercial parcels

Bound Printed Matter, [263.1.2.5](#)USPS Marketing Mail, [243.1.4.1](#), [243.3.5](#)**mailing list services, [507.8.0](#)**basic information, [507.8.2](#)election boards and voter commissions, [507.8.3.4](#), [507.8.7](#)fees, [507.8.1](#), [507.8.3](#)list correction, [507.8.4](#)occupant lists, [507.8.5](#)sortation of lists on cards by 5-digit ZIP Code, [507.8.6](#)**mailing permits, See [mailing fees](#)****mailing systems**alternate mailing systems, [705.4.0](#)eVS, [705.2.6](#)manifest mailing systems, [705.2.0](#)optional procedure mailing systems, [705.3.0](#)plant-verified drop shipment, [705.17.0](#)**mailpiece design, [101](#), [201](#), [601](#)****manifest mailing systems, [705.2.0](#)**applying for authorization, [705.2.4](#)marking, [705.2.2.6](#)postage statement, [705.2.2.7](#)Priority Mail Express agreements, [705](#)service agreement, [705.2.2.1](#)**marking, on mailpieces, [102](#), [202](#)**

See also individual classes of mail

imitation markings, [604.1.5](#)injurious or harmful items, [601.8.4](#)**measuring**advertising, [207.17.2.2](#), [207.17.5.2](#)**Media Mail, commercial flats**attachments, [273.6.0](#)combining with other classes of mail, [703.9.0](#)combining with other Package Services, [705.7.0](#)computing postage, [273.1.3](#)content standards, [273.2.0](#), [273.3.0](#)deposit and verification, [276](#)documentation, [274.2.0](#)eligibility, [273](#)enclosures, [273.4.4](#), [273.6.0](#)mail preparation, [275](#)flats on pallets, [705.8.10.4](#)markings required on each mailpiece, [202.3.7](#)postage payment options, [274.1.0](#)price eligibility, [273.1.0](#)size, [201.5.4](#)undeliverable mail, [507.1.5.4](#)weight limits, [201.7.3](#)written additions, [273.6.4](#)**Media Mail, commercial parcels**attachments, [273.6.0](#)combining with other classes of mail, [703.9.0](#)

combining with other Package Services, 705.7.0  
 computing postage, 273.1.3  
 content standards, 273.2.0, 273.3.0  
 deposit and verification, 276  
 documentation, 274.2.0  
 eligibility, 273  
 enclosures, 273.4.4, 273.6.0  
 mail preparation, 275  
     combined machinable parcels, 705.6.0  
     combining parcels, 705.7.0  
     machinable parcels, 201.7.5  
     nonstandard parcels, 201.7.6  
     nonstandard parcels on pallets, 705.8.10.5  
 markings required on each mailpiece, 202.3.7  
 postage payment options, 274.1.0  
 price eligibility, 273.1.0  
 size, 201.5.4  
 undeliverable mail, 507.1.5.4  
 weight limits, 201.7.3  
 written additions, 273.6.4

**Media Mail, retail**

attachments, 173.5.0  
 computing postage, 173.1.2, 173.1.4  
 content standards, 173.3.0, 173.4.0  
 deposit of, 176.1.0  
 eligibility, 173  
 enclosures, 173.4.2, 173.6.0  
 mail preparation, 175  
 markings required on each mailpiece, 102.3.4, 175.1.3  
 postage payment methods, 174  
 price eligibility, 173.1.0  
 service objectives, 173.2.1  
 size, 101.7.0  
     flats, 101.2.0  
     parcels, 101.3.0  
 undeliverable mail, 507.1.5.4  
 weight limits, 101.7.0  
 what may be mailed, 173.3.0, 173.4.0  
 written additions, 173.6.2

**merged containerization, 705.10.0**

**merged bundles of flats, See *mail preparation* under *Periodicals* and *USPS Marketing Mail***

**meter, See *metered mail* and *postage meters***

**metered mail**

drop shipment of, 705.19.0  
 postage refunds, 604.9.3  
 where to mail, 604.4.6.3

**metered reply mail, 604.4.5.2**

**methods of payment, See *postage payment***

**methods of mailing**

commercial mailing services, 201-286  
 retail mailing services, 101-176

**military mail, 703.2.0, 703.4.0**

free mail for U.S. armed forces, 703.4.2  
 military address, 703.4.2.4  
 retirees, 703.2.2.2

**mixed classes, 703.9.0**

combined Media Mail and Bound Printed Matter, 703.9.6  
 enclosures  
     Bound Printed Matter, 703.9.4  
     First-Class Mail, 703.9.5  
     Media Mail and Library Mail, 703.9.4  
     Periodicals, 703.9.3  
     USPS Marketing Mail, 703.9.4  
 Priority Mail Express and Priority Mail drop shipments, 705.18.0  
 price qualification, 703.9.2.2

**money orders, 509.3.0**

how to cash, 509.3.3  
 payable to another party, 509.3.3.6  
 where to purchase, 509.3.2.1

**Move Update standard**

commercial flats, 233.3.4, 243.3.9  
 commercial letters, 233.3.4, 243.3.9  
 commercial parcels, 243.3.9, 253.4.2  
 methods, 602.5.0

**N**

**National Change of Address Linkage System (NCOA<sup>LINK</sup>)**

Coding Accuracy Support Systems, 602.9.0  
 election boards and voter registration, 507.8.7  
 general  
     flats, 602.5.2  
     letters, 602.5.2  
     parcels, 602.5.2

**National Customer Support Center (NCSC), 608.8.1**

**negotiated service agreements (NSAs), 709.1.0**

**Network Distribution Center (NDC)/Regional Processing & Distribution Center (RPDC) acceptance**

commercial flats  
     Bound Printed Matter, 266.2.3  
 commercial parcels  
     Bound Printed Matter, 266.2.3

**news agent, 207.5.1.6, 207.6.7**

**newspaper**

mailing issues, [207.4.8.3](#), [207.4.8.4](#)  
 penalty, [703.7.0](#)  
 service objectives, [207.28.1](#)

**newspaper receptacles**, [508.3.2.11](#)

**next-day delivery**, See [Priority Mail Express](#)

**nonautomation flats**, [201.2.0](#)

**nonmachinable**

letters, [101.1.2](#), [201.2.0](#)

**nonmachinable surcharge**

commercial letters, [201.2.1](#)  
 retail letters fees [133.1.5](#)

**nonmailable matter**

mailer's responsibility, [601.1.5](#)  
 See Publication 52

**nonpostal services**, [509.2.0](#)

**nonprofit**

## Periodicals

eligibility for nonprofit Periodicals prices,  
[207.4.0](#)

how to apply for nonprofit Periodicals  
 authorization, [207.10.5](#)

types of organizations, [207.10.2](#)

USPS Marketing Mail, [703.1.0](#)

applying for authorization, [703.1.7](#) – [703.1.9](#)  
 discounts, [703.1.1.3](#)

eligibility for USPS Marketing Mail prices,  
[703.1.0](#)

matter, [703.1.6](#)

organizations, [703.1.2](#)

identification of authorized organization on  
 USPS Marketing Mail, [703.1.5](#)

low-cost items, [703.1.6.11](#)

marking, on USPS Marketing Mail, [202.1.2](#)

political mailings, [703.1.6.10](#)

revenue deficiencies for nonprofit USPS  
 Marketing Mail, [604.4.4.4](#)

types of organizations, [703.1.2](#)

what may be mailed, [703.1.6](#)

**nonstandard**, [201.7.6](#)

**nonstandard fee**, See *"Nonstandard Fees" under individual retail and commercial parcel classes of mail*

**O**

**occupant lists**, [507.8.5](#)

**OCR (Optical Character Reader) read area**

discount, [202.2.1](#)

retail, [102.2.1](#)

**official mail**

members of Congress (franked) [703.6.0](#)

addressing, [703.6.0](#)

eligibility, [703.6.1](#)

U.S. Government (penalty) [703.7.0](#)

**OneCode ACS**, [507.4.2](#)

**Open and Distribute**, [705.18.0](#)

**optional endorsement lines (OELs)**, [203.7.0](#)

**optional procedure mailing systems**, [705.3.0](#)

applying for authorization, [705.3.0](#)

description, [705.3.0](#)

postage statements, [705.3.0](#)

record keeping, [705.3.0](#)

**overnight delivery**, See [Priority Mail Express](#)

**Overseas Military Mail**, [703.2.0](#)

Priority Mail Express Military Service, [703.2.9](#)

First-Class Mail, [703.2.8.1](#)

Parcel Airlift, [703.2.10](#)

Periodicals, [703.2.8.3](#)

preparation standards, [703.2.4](#)

restrictions, [703.2.2](#)

**oversized price eligibility**

Parcel Select, [253](#).

**P**

**Package Intercept**, [507.5.0](#)

**Package Services**, See *Bound Printed Matter, Library Mail, or Media Mail*

**packages**, See *bundles or parcels*

**packaging, for mailing**, [601.3.0](#)

acceptable containers, [601.4.0](#)

closure and sealing, [601.3.0](#)

cushioning, [601.3.0](#)

high-density items, [601.8.0](#)

liquids, [601.3.4](#)

magnetic tapes, [601.3.10](#)

soft goods, [601.3.9](#)

sound recordings, [601.3.10](#)

special envelopes, [601.6.0](#)

stationery, [601.3.2](#)

USPS-provided, [115.1.1](#), [125.1.1](#)

**PACT Act**, See Publication 52

**pallet box**, See [pallets](#)

**pallets**

- bundles on pallets, 705.8.9
- combining flats on pallets, 705.15.0
- flats on pallets, 705.8.7
- general standards, 705.8.0
- labels, 705.8.6
- labeling pallets, 705.8.10
- minimum and maximum loads, 705.8.5
- pallet boxes, 705.8.4
- Periodicals on pallets 705.8.10.2
- physical characteristics, 705.8.1
- preparation of pallets 705.8.0
- securing bundles for pallets, 705.8.5.11
- stacking pallets, 705.8.3
- top caps, 705.8.2
- types of mail that can be put on pallets, 705.8.8
- USPS Marketing Mail on pallets 705.8.10.3

**pandering advertisements, 508.9.0**

- parcel airlift service (PAL), 703.2.10**
- other extra services that can be added, 703.2.10.5
- required marking on each piece, 703.2.10.6
- what may be mailed, 703.2.10.2

**Parcel Select**

- attachments, 253.2.3
- computing postage, 253.1.1, 253.1.3
- combined with other Package Services, 705.7.0
- combining with other classes of mail, 703.9.0
- cotraying and cosacking bundles of flats, 705.9.0
- deposit of, 256.2.0
- documentation, 254.2.2
- eligibility, 253
- enclosures, 253.2.3
- Hold For Pickup service, 253., 508.1.3
- mail preparation
  - combined machinable parcels, 705.6.0
  - combining parcels for destination entry, 705.7.0
  - general, 255
  - machinable parcels in sacks, 255.2.0
  - machinable parcels on pallets, 705.8.0
  - nonstandard parcels on pallets, 705.8.10.5, 705.8.18.2
  - Parcel Select DDU prices, 705.8.20, 253.4.1.4
  - Parcel Select DSCF prices, 705.8.18, 705.8.19, 253.4.1.4
- markings required on each mailpiece, 202.2.0, 255.1.6
- nonstandard parcels, 201.7.6
- postage payment options, 254.1.0
- price eligibility, 253.4.0
  - oversized prices, 253.
  - destination entry prices, 253.4.1
  - DDU prices, 253.4.1.4
  - DSCF prices, 253.4.1.4
- size, 201.8.5
- undeliverable mail, 507.1.5.4

- weight limits, 201.8.5
- written additions, 253.2.4

**parcels**

- nonstandard criteria
  - commercial mail, 201.7.6
  - retail mail, 101.3.2
- size and weight
  - commercial mail, 201.7.0
  - retail mail, 101.3.0

**PAVE, 602.8.0**

- definition, 602.8.1
- request for participation, 602.8.3

**PC Postage, See postage meters**

**Penalty Mail, See official mail**

**Periodicals**

- address correction, 507.4.2.7
- addressing, 207.3.2
- advertising
  - calculating percentage, 207.2.1.5
  - copies, 207.7.3
  - definition of, 207.4.12
  - nonprofit and classroom publications, 207.2.1.5
  - marked copies, 207.16.2
  - public service announcement, 207.4.12.2
- applications, 207.5.0
  - additional entry, 207.30.2
  - appealing denied application, 207.5.3.7
  - nonprofit prices, 207.10.5
  - re-entry, 207.9.0
  - mailing while application is pending, 207.5.2
- attachments, 207.3.3.9
- back orders and reprints, 207.4.10
- bundle prices, 207.1.0, 207.2.1.8
- carrier route sequencing requirements, 207.23.8, 207.23.9
- categories of Periodicals authorization
  - foreign, 207.6.5
  - general, 207.6.1
  - institutions and societies, 207.6.2
  - news agent, 207.6.7
  - requester, 207.6.4
  - state departments of agriculture, 207.6.3
- combining with flats, 705.15.0
- combining with other classes of mail, 703.9.0
- complimentary copies, 207.7.7
- computing postage, 207.2.2,
- container prices, 207.1.0, 207.2.1.9
- definition and characteristics, 207.4.0
  - multiple issues, 207.4.8.3, 207.4.8.4
  - edition, 207.4.9
  - issue, 207.4.8
- deposit of, 207.28.0
- documentation, 207.17.0

- standardized, [203.3.0](#)
  - exceptional dispatch, [207.28.3](#)
  - exchange copies, [207.7.5](#)
  - expired subscription copies, [207.7.6](#)
  - fees, [207.1.3](#)
  - firm bundles, [207.22.3](#)
  - frequency of publication, [207.4.6](#)
  - general standards, [207.4.0](#)
  - gift subscriptions, [207.7.4](#)
  - identification statement, [207.4.11.5](#)
  - known office of publication, [207.4.5](#)
  - label carrier, [207.3.3.12](#)
  - loose enclosures, [207.3.3.4](#)
    - barcoded price flats, [207.25.0](#)
    - barcoded price letters, [207.24.0](#)
    - bundles on pallets, [705.8.10.2](#), [705.8.11](#)
    - bundling, [207.19.0](#)
    - bundling for carrier route prices, [207.23.2](#)
    - bundling for nonbarcoded prices, [207.22.2](#)
    - carrier route flats in sacks, [207.23.4](#)
    - carrier route letters in trays, [207.23.3](#)
    - carrier route nonstandard parcels in sacks, [207.23.4](#)
    - cobundling flats, [207.25.1.9](#), [705.11.2](#)
    - combined barcoded and nonbarcoded flats, [705.9.2](#), [705.11.2](#)
    - combined flats on pallets, [705.8.16.2](#)
    - containerization of bundles, [207.25.1.10](#)
    - merged flats in sacks, [705.10.1.4](#)
    - merged flats on pallets
      - using 5% Threshold, [705.12.1.5](#)
      - using City State Product, [705.10.1.5](#),
      - using City State Product and 5% Threshold, [705.13.1.5](#)
    - nonbarcoded flats in sacks, [207.22.6](#)
    - nonbarcoded letters in trays, [207.22.5](#)
    - nonstandard parcels in sacks, [207.22.6](#)
    - sacks on pallets, [705.8.10.2](#)
    - trays on pallets, [705.8.10.2](#)
  - markings for enclosures on mixed mailings, [703.9.7](#)
  - nonsubscriber/nonrequester copies, [207.7.9](#)
  - physical characteristics
    - components of, [207.3.5](#)
    - covers, [207.3.3.7](#)
    - flats dimensions, [201.4.0](#), [207.26.2](#)
    - letter dimensions, [201.1.0](#)
    - mailpiece construction, [207.3.5](#)
    - printed features, [207.3.6](#)
    - printed sheets, [207.4.4](#)
    - size and weight, [207.3.5.2](#)
    - wrappers, [207.3.3.8](#)
  - postage payment methods, [207.16.0](#)
  - price eligibility
    - barcoded (automation) prices, [207.14.1](#), [207.14.3](#)
    - carrier route prices, [207.13.0](#)
    - copies mailed by the public, [207.11.5](#)
    - destination entry prices, [207.29.0](#)
    - In-County prices, [207.11.3](#)
    - nonbarcoded (presorted) prices, [207.12.0](#)
    - Nonprofit prices, [207.10.0](#)
    - Outside-County Classroom prices, [207.11.1.3](#)
    - Outside-County Nonprofit prices, [207.11.1.3](#)
    - Outside-County Science-of-Agriculture prices, [207.11.2](#)
  - prohibited matter, [207.3.4.2](#)
  - proof copies, for advertisers, [207.7.8](#)
  - records maintained by the publisher, [207.8.0](#)
  - return address, [207.3.2.3](#)
  - Ride-Along piece, [207.15.0](#)
  - sample copies, [207.7.0](#)
  - service objectives, [207.28.1](#)
  - standardized documentation, [203.3.0](#)
  - statement of ownership, [207.8.3](#)
  - supplements, [207.3.3.6](#)
  - undeliverable mail, [507.1.5.2](#)
- perishables, See Publication 52**
- permit imprint, 604.5.0**
- application fee, [604.5.1.5](#)
  - content of the permit imprint indicia, [604.5.3.6](#) – [604.5.3.9](#)
  - format of the permit imprint indicia, [604.5.3.11](#), [604.5.3.12](#)
  - general information, [604.5.1](#)
  - minimum quantity for a mailing, [604.5.1.2](#)
  - Picture Permit indicia, [604.5.4](#)
  - placement on a mailpiece, [604.5.3.4](#)
  - samples of permit imprint indicia, [604.5.3.11](#)
  - standards for mailing, [604.5.1](#)
- Permit Reply Mail, 505.2.0**
- philatelic services, 608.4.0**
- physical standards**
- commercial flats, [201](#)
  - commercial letters, [201](#)
  - commercial parcels, [201](#)
  - retail mail, [101](#)
- Pickup on Demand service, 507.7.0**
- plant load operations, 705.14.0**
- applying, [705.16.2](#)
  - Bound Printed Matter, [705.16.7.4](#)
  - expedited shipments, [705.16.4](#)
  - mail preparation, [705.16.5](#) – [705.16.7](#)
  - Media Mail and Library Mail, [705.16.7.4](#)
  - Parcel Select, [705.16.7.4](#)
  - Periodicals, [705.16.7.3](#)
  - postage payment requirements, [705.16.5.3](#)
  - USPS Marketing Mail, [705.16.7.4](#)
  - Volume requirements, [705.16.7.6](#), [705.16.7.7](#)

**plant-verified drop shipment (PVDS), 705.17.0**

- Bound Printed Matter, 705.17.5
- Media Mail and Library Mail, 705.17.5
- Parcel Select, 705.17.5
- participation requirements, 705.17.2
- Periodicals, 705.17.2.4
- postage statement,
  - Bound Printed Matter, 705.17.2.8
  - consolidated, 705.17.5.5
  - Media Mail and Library Mail, 705.17.2.8
  - Periodicals, 705.17.2.6
  - USPS Marketing Mail, 705.17.2.7
- purpose, 705.17.1.1
- USPS Marketing Mail, 705.17.4

**plants, See Publication 52**

**polywrap**

- automation flats, 201.4.5
- certification process, 201.4.5.2

**Post Office Box service, 508.4.0**

- appeals, 508.4.8.2
- applying for service, 508.4.2.1
- fees, 508.4.1, 508.4.4
- keys, 508.4.7
- locks, 508.4.7
- refunds, 508.4.6

**Post Offices, 608, 608.3.0**

**postage**

- computing postage, 604.7.0
- payment for mailings of mixed classes, 703.9.8 – 703.9.12
- postage due, 604.6.0
- refunds, 604.9.0
- revenue deficiencies, 604.4.4.4
- stamps, 604.1.0
- unpaid mail, 604.6.0, 604.8.0

**postage meters, 604.4.0**

- approved providers, 604.4.1.3, 604.4.1.4
- date corrections, 604.4.5.1
- postage corrections, 604.4.5.1
- types of postage devices, 604.4.1.2

**postage payment**

- commercial flats
  - Bound Printed Matter, 264
  - First-Class Mail, 234
  - Media Mail and Library Mail, 274
  - USPS Marketing Mail, 244
- commercial letters
  - First-Class Mail, 234
  - USPS Marketing Mail, 244
- commercial parcels
  - Bound Printed Matter, 264

- Media Mail and Library Mail, 274
- Parcel Select, 254
- Priority Mail, 224
- Priority Mail Express, 214
- USPS Ground Advantage – Commercial, 284
- USPS Marketing Mail, 244
- nonpresorted Bound Printed Matter, 264.1.1
- Periodicals, 207.16.0
- retail mail
  - Priority Mail Express, 114
  - First-Class Mail, 134
  - Media Mail and Library Mail, 174
  - Priority Mail, 124

**postage stamps, 604.1.0, 604.3.0**

- applying for a permit to use precanceled stamps, 604.3.2
- forever stamp, 604.1.10
- imitation stamps, 604.1.4, 604.1.5
- precanceled stamps, 604.3.0
- semipostal stamp, 604.1.11
- validity of stamps, 604.1.2, 604.1.3

**postage statement**

- commercial flats
  - Bound Printed Matter, 264.2.0
  - First-Class Mail, 234.3.0
  - Media Mail and Library Mail, 274.2.0
  - USPS Marketing Mail, 244.4.0
- commercial letters
  - First-Class Mail, 234.3.0
  - USPS Marketing Mail, 244.4.0
- commercial parcels
  - Bound Printed Matter, 264.2.0
  - Media Mail and Library Mail, 274.2.0
  - Parcel Select, 254.1.0
  - Priority Mail, 224.2.3
  - USPS Ground Advantage – Commercial, 284.3.0
  - USPS Marketing Mail, 244.3.0
- Periodicals, 207.17.0

**postal inspection**

- commercial flats
  - Bound Printed Matter, 263.3.2
  - First-Class Mail, 233.3.2
  - Media Mail and Library Mail, 273.4.3
  - USPS Marketing Mail, 243.3.2
- commercial letters
  - First-Class Mail, 233.3.2
  - USPS Marketing Mail, 243.3.2
- commercial parcels
  - Bound Printed Matter, 263.3.2
  - Media Mail and Library Mail, 273.4.3
  - Parcel Select, 253.3.4
  - Priority Mail, 213.3.0
  - Priority Mail Express, 223.3.0

USPS Ground Advantage – Commercial, [283.2.0](#)  
 USPS Marketing Mail, [243.3.2](#)  
 Periodicals, [207.3.5.8](#)  
 retail mail  
   First-Class Mail, [133.2.0](#)  
   Media Mail and Library Mail, [173.2.2](#)  
   Priority Mail, [123.2.2](#)  
   Priority Mail Express, [113.2.2](#)

**postcard, See [cards](#)**

**poultry, See [Publication 52](#)**

**powders, See [Publication 52](#)**

**precanceled stamps, See [postage stamps](#)**

**Premium Forwarding Service, [508.7.0](#)**

**prepayment of postage**  
 Official Mail, [703.7.0](#)  
 reply mail, [114.1.2](#), [703.7.0](#)

**presort, See [commercial mail](#)**

**Presort Accuracy Validation and Evaluation program, (PAVE), [602.8.0](#)**

**presort mailing fee, See [mailing fees](#)**

**presort verification**  
 commercial flats  
   Bound Printed Matter, [266.2.1](#), [266.3.7](#)  
   First-Class Mail, [236.2.0](#)  
   Media Mail and Library Mail, [276.1.0](#)  
   USPS Marketing Mail, [246.2.5](#)  
 commercial letters  
   First-Class Mail, [236.2.0](#)  
   USPS Marketing Mail, [246.2.5](#)  
 commercial parcels  
   Bound Printed Matter, [266.2.1](#), [266.3.7](#)  
   Media Mail and Library Mail, [276.1.0](#)  
   Parcel Select, [256.1.0](#)  
   USPS Marketing Mail, [246.2.5](#)

**presorting, See [mail preparation](#) under individual classes of mail**

**Prevent All Tobacco Cigarettes Trafficking ([PACT Act](#)), See [Publication 52](#)**

**Price List, [Notice 123](#)**

**Pricing and Classification Service Center (PCSC)**  
 address and phone number, [608.8.4](#)

**print reflectance**  
 barcoded letters and flats, [204.1.3.2](#)  
 barcoded parcels, [204.2.2.8](#)

Business Reply Mail, [505.1.5.2](#)

**Priority Mail**  
 computing postage, [123.1.1](#), [223.1.1](#), [223.1.8](#)  
 combining with other classes of mail, [703.9.0](#)  
 cubic, [223.1.3](#)  
 drop shipment, [705.18.0](#)  
 eligibility for prices, [123.2.0](#), [223.3.0](#)  
 Flat Rate packaging, [123.1.4](#), [223.1.5](#)  
 keys and identification devices, [123.1.5](#)  
 mail preparation  
   drop shipment, [705.18.5](#), [705.18.5.13](#)  
   single-piece price, [125](#), [225](#)  
 marking required on each mailpiece, [102.3.2](#), [102.4.2](#), [125.2.0](#)  
 Open and Distribute, [705.18.0](#)  
 Pickup on Demand service, [507.7.0](#)  
 undeliverable mail, [507.1.5.1](#)  
 weight, minimum and maximum, [101.5.0](#)

**Priority Mail Express**  
 computing postage, [113.1.1](#), [213.1.1](#)  
 combined with COD, [503.9.1.5](#)  
 combined with other classes of mail, [703.2.0](#)  
 deposit, [116](#), [216](#)  
 drop shipment, [705.18.0](#)  
 extra services, [503.1.4](#)  
 filing a claim, [609.1.0](#)  
 Flat Rate packaging, [113.1.4](#)  
 insurance, [503.4.1](#)  
 manifest mail agreements, [705](#)  
 mail preparation  
   drop shipment, [705.18.5](#)  
   single-piece price, [115](#), [215](#)  
 Open and Distribute, [705.18.0](#)  
 Pickup on Demand service, [507.7.0](#)  
 postage payment options, [114](#), [214](#)  
 postage refunds, [604.9.5](#)  
 price eligibility  
   Priority Mail Express Military Service, [703.2.9](#)  
   Priority Mail Express, [113.2.0](#), [213.3.0](#)  
 refunds, [604.9.5](#)  
 size, [101.4.0](#), [201.8.1](#)  
 Sunday/holiday delivery, [113.1.5](#), [213.1.6](#)  
 undeliverable mail, [507.1.5.5](#)

**Private Express Statutes, [608.5.0](#)**

**prohibited items, See [Publication 52](#)**

**publications, See [Periodicals](#)**

**Puerto Rico, [608.2.1](#)**

**Q**

**qualified business reply mail (QBRM)**  
 See also *Business Reply Mail (BRM)*

authorization to participate, [505.1.6.2](#)  
 eligibility for prices, [505.1.6](#)  
 postage and fees, [505.1.1.3](#), [505.1.1.4](#)

**quarantines, delivery of mail during**, [508.2.2.4](#)

## R

**Rates and Classification Service Center (RCSC)**,  
 see [Pricing and Classification Service Center \(PCSC\)](#)

**recall of mail**, See [Package Intercept](#)

**receptacles**  
 customer, [508.3.0](#)  
 mailbox, [508.3.2](#)

**recipient options**, [508.1.0](#)

**recipient services**, [508](#)

**record-keeping for Periodicals mailers**, [207.8.0](#)

**redirection**, See [forwarding mail](#)

**reflectance**  
 barcodes, [204.1.3](#), [204.2.2.8](#)

**refunds**, [604.9.0](#)  
 applying for a postage refund, [604.9.2.5](#),  
[604.9.4.16](#), [604.9.5.6](#)  
 metered mail, [604.9.3](#)  
 postage and fees, [604.9.2](#)  
 Priority Mail Express, [604.9.5](#)  
 stamps affixed to Business Reply Mail, [604.9.3](#)  
 stamps, [604.9.1](#)  
 value-added, [604.9.4](#)

**refused mail**, [604.8.1.2](#), [507.1.8.2](#)

**Registered Mail**, [503.2.0](#)  
 delivery, [503.2.4](#)  
 filing a claim, [609](#)  
 other extra services that can be added, [503.1.4.1](#)  
 refunds, [604.9.2](#)  
 required label, [503.2.1.2](#)  
 sealing, [503.2.3.3](#)  
 what may be mailed, [503.2.1.1](#)

**reinforcement for mailpieces**, [601.3.0](#)

**religious organization**, See [nonprofit](#)

**reply mail**  
 Business Reply Mail (BRM), [505.1.0](#)  
 bulk parcel return service, [505.5.0](#)  
 Courtesy Reply Mail, [505.2.0](#)  
 metered reply mail, [604.4.5.2](#)

Permit Reply Mail, [505.2.0](#)  
 USPS Returns Service, [505.3.0](#)

**Repositionable Notes (RPNs)**, [202.7.0](#)

**reship service**  
 See [Premium Forwarding Service](#)

**residential delivery**  
 city routes, [508.2.1](#)

**restricted delivery**, [503.7.0](#)  
 after time of mailing, [503.7.2.2](#)  
 at time of mailing, [503.7.2.1](#)  
 delivery of items, [503.7.0](#)  
 other extra services that can be added, [503.1.4.1](#)  
 what may be mailed, [503.1.4.1](#)

**restricted matter**, See [Publication 52](#)

**return address**  
 general, [602.1.0](#)  
 Periodicals, [207.3.2.3](#)  
 when required, [602.1.5.3](#)  
 with ancillary services, [602.1.6](#)

**return receipt**, [503.6.0](#)  
 after time of mailing, [503](#)  
 at time of mailing, [503.6.0](#)  
 delivery, [503.6.3](#)  
 filing a request for delivery information, [503.6.3](#)  
 other extra services that can be added, [503.1.4.1](#)  
 refunds, [609.4.0](#)  
 required label, [503.1.7.2](#)  
 what may be mailed, [503.1.4.1](#)

**returned mail**, [507.1.8](#)

**return services**  
 bulk parcel return service, [505.5.0](#)  
 Business Reply Mail, [505.1.0](#)  
 Permit Reply Mail, [505.2.0](#)  
 USPS Returns service, [505.3.0](#)

**reusable mailpieces**, [601.6.4](#), [601.6.5](#)

**revenue deficiency**  
 appeal of ruling, [607.3.2](#)  
 general information, [607.3.1](#)

**Ride-Along piece for Periodicals**, [207.15.0](#)

**rural routes**, [508.2.2](#)

## S

**sacks**  
 barcoded labels, [204.3.0](#)  
 Bound Printed Matter, [265.3.0](#)

Media Mail and Library Mail, [275.3.0](#)  
Parcel Select, [255.2.0](#)  
Periodicals, [207.20.1](#), [207.](#)  
USPS Marketing Mail, [245.3.0](#)

**saturation carrier route sequencing requirements**

commercial flats, [245.9.9](#), [245.9.10](#)  
commercial letters, [245.6.8](#), [245.6.9](#)  
commercial parcels, [245.12.6](#)  
Periodicals, [207.23.8](#), [207.23.9](#)

**Saturday delivery**, [608.3.0](#)

**scheduling**

Deposit

Bound Printed Matter, [266.3.8.4](#)  
Parcel Select, [256.2.10](#)  
USPS Marketing Mail, [246.2.6.4](#)

Pickup on Demand, [507.7.3](#)

**scheme sort**, *See mail preparation under individual classes of mail*

**sealing**, [601.3.0](#)

**Second-Class Mail**, *See Periodicals*

**Sectional Center Facility (SCF)/Local Processing Center (LPC)/Regional Processing & Distribution Center (RPDC)**, [246.4.0](#), [246.4.0](#), [266.5.0](#), [246.4.0](#), [266.5.0](#)

**sexually-oriented advertisements**, [508.10.0](#)

**shipper paid forwarding**

annual accounting fee, [507.4.2.9](#)  
fee, [507.4.2.9](#)  
how it works, [507.2.3.5](#)  
how to sign up, [507.4.2.9](#)

**shipping papers for hazardous materials**,  
*See Publication 52*

**shortpaid mail**, [604.6.0](#), [604.8.1](#)

**Signature Confirmation**, [503.8.0](#)

barcodes on privately printed labels, [503.1.7.2](#)  
electronic file transmission for electronic option,  
[503.1.7.4](#)  
electronic option, [503.1.7.4](#)  
other extra services that can be added, [503.1.4.1](#)  
required labels, [503.9.0](#)  
retail option, [503.8.2](#)  
what may be mailed, [503.1.4](#)  
where to mail, [503.1.7.4](#)

**simplified address**, [602.3.2](#)

**size**

automation cards and letters, [201.3.0](#)  
automation flats, [201.6.0](#)  
commercial parcels, [201.7.0](#)  
Priority Mail Express, [101.4.0](#), [201.8.1](#)  
First-Class Mail, [101.6.0](#), [201](#)  
flats, [101.2.0](#), [201.4.0](#)  
general, maximum and minimum, [101](#), [201](#)  
letters, [101.1.0](#), [201.1.0](#), [201.2.0](#)  
machinable parcels, [101.3.0](#), [201.7.0](#)  
nonmachinable letters, [101.1.2](#), [201.2.0](#)  
nonmailable, [101](#), [201](#), [601](#)  
nonstandard parcels, [101.3.0](#), [201.7.6](#)  
Package Services, [101.7.0](#), [201.5.3](#), [201.5.4](#),  
[201.7.0](#)  
Periodicals, [207.3.5.2](#)  
USPS Marketing Mail, [201.5.2](#), [201.8.4](#)

**skill contests**, [601.9.7](#)

**sleeves, for letter trays**

flats, [245.3.0](#)  
letters, [235.3.0](#), [245.3.0](#)  
Periodicals, [207.20.1.3](#)

**software specifications**, [602.9.2](#)

**sound recordings**

packaging, [601.3.10](#)

**special mailing containers**, [601.6.0](#)

**stamp collecting**, *See philatelic services*

**Stamp Fulfillment Services**, [604.2.4](#)

**stamped stationery**, [604.2.1](#)

**stamps**, *See postage stamps*

**standardized documentation**, [203.3.0](#)

**staples**, [201.3.9](#), [601.3.17](#)

**statement of ownership, management, and circulation for Periodicals**, [207.8.3](#)

**statements of account**

Priority Mail Express, [113.3.0](#)  
Priority Mail, [123.3.0](#)  
First-Class Mail  
commercial flats, [233.2.2](#)  
commercial letters, [233.2.2](#)  
commercial parcels, [283.2.2](#)  
retail mail, [133.3.2](#)  
solicitations in guise of, [601.9.1](#)

**stationery**, [604.2.0](#)

personalized stamped envelopes sold by USPS, [604.2.2](#)

plain stamped envelopes sold by USPS, [604.2.1](#)  
stamped cards, [604.2.3.1](#)

**stickers**, [201.3.13](#)

**sweepstakes**, [601.9.6](#)

**T**

**tabbing**, [201.3.11](#)

**tape**

sealing mailpieces, [601.3.0](#)

**territories and possessions of the U.S.**, [608.2.0](#)

**tracking**, [507.10.2](#)

**trademarks of the USPS**, [608.7.1](#)

**trays**

flat tray

First-Class Mail, [235.3.0](#)

letter tray

First-Class Mail, [235.3.0](#)

Periodicals, [207.20.1](#), [207.](#)

USPS Marketing Mail, [245.3.0](#)

barcoded labels, [204.3.0](#)

**treatment of mail**, [507.1.0](#)

**tubs**, *See trays*

**U**

**undeliverable mail**

endorsements used by USPS, [507.1.4.1](#)

First-Class Mail, [507.1.5.1](#)

Package Services, [507.1.5.4](#)

Periodicals, [507.1.5.2](#)

Priority Mail, [507.1.5.1](#)

USPS Marketing Mail, [507.1.5.3](#)

with extra services, [507.1.4.5](#)

**unaddressed mail**, *See dead mail*

**unpaid mail**, [508.2.2.5](#), [508.2.3.3](#)

**U.S. Armed Forces Mail**, [703.2.0](#), [703.4.0](#)

eligibility, [703.4.1.1](#), [703.4.2.2](#)

matter sent free, [703.4.2](#)

postage, [703.4.1.2](#)

**U.S. Census Bureau**, [608.2.4](#)

**U.S. Department of Transportation**

regulation of hazardous materials, *See* Publication 52

**U.S. government mail**

Department of State mail, [703.3.0](#)

free mail for U.S. armed forces, [703.4.2](#)

military address, [703.4.2.4](#)

military mail, [703.2.0](#), [703.4.0](#)

official mail for Members of Congress, [703.6.1.1](#)

official mail for U.S. government, [703.6.0](#), [703.7.0](#)

prepared by contractors, [703.7.0](#)

voting materials, [703.8.0](#)

**U.S. Postal Service (USPS)**

address for USPS functional areas, [608.8.1](#) – [608.8.3](#)

appealing decision made about mailing standards, [607.2.0](#)

business mail entry offices, addresses and phone numbers, [608.8.4](#)

copyrights of the USPS, [608.7.2](#)

complaints, [608.6.1](#)

*Domestic Mail Manual*, general information, [608.1.0](#)

holidays recognized by USPS, [608.3.0](#)

philatelic services offered by USPS, [608.4.0](#)

postal publications, [608.7.2](#)

Post Offices, general information, [608](#), [608.3.0](#)

postal inspection of mail, *See inspection by USPS*

Pricing and Classification Service Center (PCSC), [608.8.4](#)

Private Express Statutes, [608.5.0](#)

reporting crimes, [608.6.2](#)

requesting exceptions to mailing standards, [607.2.0](#)

service to territories and possessions of the United States, [608.2.0](#)

trademarks of the USPS, [608.7.1](#)

**USPS Connect Local**, [253](#)

**USPS Connect Local Mail**, [233](#)

**USPS Ground Advantage – Commercial parcels**

computing postage, [283.1.1](#)

content standards, [283.2.0](#)

deposit of, [286.1.0](#)

documentation, [284.3.0](#)

eligibility standards, [283](#)

incidental enclosure with another class of mail, [703.9.5](#)

mail preparation, [285](#)

markings required on each mailpiece  
general, [202.1.0](#)

postage payment methods, [284](#)

postage statements, [284.2.0](#)

price eligibility, [283.4.0](#)

size, [201.8.3](#)

surcharge, [283.1.3](#)

undeliverable mail, [507.1.5.1](#)

weight, [201.8.4.1](#)

**USPS Marketing Mail, flats**

- alternate payment methods, 705.5.0
- annual mailing fee, 243.1.4
- attachments, 243.2.5
- automation mailings, 243.7.0
  - cobundling, 705.9.3.3
  - enclosures, 243.2.5
  - weight, 201.6.0
- barcodes, 243.7.5
- bundling, 245.2.0
- computing postage, 243.1.5,
- carrier route sequencing requirements, 245.9.9, 245.9.10
- circulars, 243.2.0
- combining with other classes of mail, 243.2.5, 703.9.0
- combining with Periodicals flats, 705.15.0
- content standards, 243.2.0
- cotraying and cosacking bundles, 705.9.0
- deposit, 246.1.0, 246.2.6
  - scheduling appointments for, 246.2.6.3
  - vehicle unloading, 246.2.6.9
- destination entry, 246.2.0
  - DNDC/RPDC entry, 246.3.0
  - DDU or S&DC entry, 246.5.0
  - DSCF/LPC entry, 246.4.0
  - discount, 246.2.0
- dimensions, 201.4.0
- documentation, 244.4.0
  - facsimile postage statements, 244.4.0
  - multiple mailings, 244.4.0
  - standard format, 244.4.0, 203.3.0
- eligibility 243
  - automation flats, 243.7.0
  - basic, 243.4.0
  - enhanced carrier route flats, 243.6.0
  - machinable/nonmachinable flats, 243.5.0
- enclosures, 243.2.5
- fees, 243.1.4
- general standards for any USPS Marketing Mail mailing, 243.3.0
- mail preparation, 245
  - automation flats, 245.8.0
  - bundles, 245.2.0
  - bundling for enhanced carrier route prices, 245.9.3 – 245.9.4
  - bundling for presorted flats, 245.8.0
  - bundles on pallets, 705.8.9, 705.8.10.3
  - carrier route information line, 203.4.14
  - combined automation and presorted flats, 705.9.3, 705.11.3
  - combined flats on pallets, 705.8.16.3
  - containerization of bundles, 705.10.2
  - Customized MarketMail, 245.12.0
  - enhanced carrier route flats, 245.9.0
  - general information, 245.1.0
  - machinable mail, 245.10.0
  - merged flats in sacks, 705.10.2.4
  - merged flats on pallets, 705.10.2.5, 705.12.2.3, 705.13.2.4
  - optional endorsement line, 245.2.0
  - presorted flats, 245.8.0
  - sack labels, 245.4.0
  - sacks, 245.3.0
  - sacks on pallets, 705.8.10.3
  - tray labels, 245.4.0
  - trays, 245.3.0
  - trays on pallets, 705.8.10.3
- markings, 202.3.0
  - enhanced carrier route prices, 245.9.1
  - mixed mail, 703.9.0
  - presorted prices, 245.8.1
- merged pallets of bundles
  - using 5% Threshold, 705.12.1
  - using 5% Threshold and City State Product, 705.13.2
- Move Update, 243.3.9
- nonprofit
  - applications for nonprofit prices
    - applying for authorization, 703.1.7
    - applying for authorization at additional offices, 703.1.8
    - mailing while application is pending, 703.1.9
    - what may be mailed, 703.1.6
    - who will qualify, 703.1.2, 703.1.3
  - physical standards, 201
  - postage payment methods, 244
  - postage statements, *See documentation*
  - price eligibility
    - automation, 243.7.0
    - destination entry, 246.2.0 – 246.5.0
    - enhanced carrier route, 243.6.0
    - presorted, 243.5.0
  - size, 201.2.2
  - undeliverable mail, 507.1.5.3
  - weight, 201.4.0, 243.2.1
  - written additions, 243.2.6
  - ZIP Code accuracy, 243.3.9
- USPS Marketing Mail, letters**
  - alternate payment methods, 705.5.0
  - annual mailing fee, 243.1.4.1
  - attachments, 243.2.5
  - automation mailings
    - enclosures, 243.2.5
    - physical standards, 201.3.0
  - barcodes, 243.7.5
  - bundling, 245.2.0
  - computing postage, 243.1.0,
  - carrier route sequencing requirements, 245.6.8, 245.6.9
  - circulars, 243.2.0
  - combining with other classes of mail, 243.2.5, 703.9.0
  - content standards, 243.2.0

- deposit, 246.1.0
  - scheduling appointments for, 246.2.6.3
  - vehicle unloading, 246.2.6.9
- destination entry, 246.2.0
  - DNDC/RPDC entry, 246.3.0
  - DDU or S&DC entry, 246.5.0
  - DSCF/LPC entry, 246.4.0
- discount for destination entry, 246.2.0
- documentation, 244.4.0
  - facsimile postage statements, 244.4.0
  - multiple mailings, 244.4.0
  - standard format, 244.4.0, 203.3.0
- eligibility 243
  - automation, 243.7.0
  - basic, 243.4.0
  - ECR flats, 243.6.0
  - machinable/nonmachinable, 243.5.0
- enclosures, 243.2.5
- fees, 243.1.4
- general standards for any USPS Marketing Mail mailing, 243.3.0
- mail preparation, 245
  - automation letters, 245.7.0
  - bundles, 245.2.0
  - bundling for enhanced carrier route prices, 245.6.4 – 245.6.4
  - bundles on pallets, 705.8.9, 705.8.10.3
  - carrier route information line, 203.4.14
  - containerization of bundles, 705.10.2
  - Customized MarketMail, 245.12.0
  - enhanced carrier route letters, 245.6.0
  - general information, 245.1.0
  - presorted machinable letters, 245.5.3
  - presorted nonmachinable letters, 245.5.4
  - tray labels, 245.4.0
  - trays, 245.3.0
  - trays on pallets, 705.8.10.3
- markings, 202.3.0
  - enhanced carrier route prices, 245.6.2
  - mixed mail, 703.9.0
  - presorted prices, 245.5.2
- Move Update, 243.3.9
- nonprofit
  - applications for nonprofit prices
    - applying for authorization, 703.1.7
    - applying for authorization at additional offices, 703.1.8
    - mailing while application is pending, 703.1.9
  - what may be mailed, 703.1.6
  - who will qualify, 703.1.2, 703.1.3
- physical standards, 201
- postage payment methods, 244
- postage statements, See *documentation*
- price eligibility
  - automation prices, 243.7.0
  - destination entry, 246.2.0 – 246.5.0
  - enhanced carrier route, 243.6.0
  - size, 201
  - undeliverable mail, 507.1.5.3
  - weight, 243.2.1
  - written additions, 243.2.6
  - ZIP Code accuracy, 243.3.9
- USPS Marketing Mail, parcels**
  - alternate payment methods, 705.5.0
  - annual mailing fee, 243.1.4.1
  - attachments, 243.2.5
  - bundling, 203.4.0
  - computing postage, 243.1.0
  - carrier route sequencing requirements, 245.12.5, 245.12.6
  - circulars, 243.2.0
  - combined mailings with Package Services parcels, 705.6.1
    - documentation, 705.6.1.3
    - postage payment, 705.6.1.2
    - preparation, 705.6.2.4
    - qualification, 705.6.1.1
  - combined parcels mailings, 705.6.3
    - postage payment, 705.6.1.2
    - qualification, 705.6.3.1
  - combining with other classes of mail, 243.2.5, 703.9.0
  - content standards, 243.2.0
  - deposit, 246
    - scheduling appointments for, 246.2.6.3
    - vehicle unloading, 246.2.6.9
  - destination entry, 246.2.0
    - DNDC/RPDC entry, 246.3.0
    - DDU or S&DC entry, 246.5.0
    - DSCF/RPDC entry, 246.4.0
  - documentation, 244.4.0
    - facsimile postage statements, 244.4.0
    - multiple mailings, 244.4.0
    - standard format, 244.4.0, 203.3.0
  - eligibility 243
    - basic, 243.3.0, 243.4.0
    - enhanced carrier route, 243.8.0
    - presorted parcels, 243.5.0
  - enclosures, 243.2.5
  - extra services that can be added, 243.4.4
  - fees, 243.1.4
  - general standards for any USPS Marketing Mail mailing, 243.3.0
  - mail preparation, 245
    - bundles, 245.2.0
    - bundles on pallets, 705.8.9, 705.8.10.3
    - bundling for enhanced carrier route prices, 245.12.4
    - bundling for nonstandard parcels, 245.11.4, 245.12.5
    - carrier route information line, 203.4.14
    - combined machinable parcels, 705.6.0
    - containerization of bundles, 705.10.2

- enhanced carrier route parcels, [245](#).
- machinable parcels on pallets, [705.8.17](#)
- marketing parcels, [245.11.3](#)
- presorted machinable parcels, [245.11.3](#)
- presorted nonstandard parcels, [245.11.4](#)
- sack labels, [245.4.0](#)
- sacks, [245.3.0](#)
- sacks on pallets, [705.8.10.3](#)
- markings, [202.3.0](#)
  - enhanced carrier route prices, [245.12.2](#)
  - mixed mail, [703.9.0](#)
  - presorted prices, [245.11.2](#)
- Move Update, [243.3.9](#)
- nonprofit
  - applications for nonprofit prices
    - applying for authorization, [703.1.7](#)
    - applying for authorization at additional offices, [703.1.8](#)
    - mailing while application is pending, [703.1.9](#)
  - what may be mailed, [703.1.6](#)
  - who will qualify, [703.1.2](#), [703.1.3](#)
- physical standards, [201](#)
- postage payment methods, [244](#)
- postage statements, *See documentation*
- price eligibility
  - destination entry, [246.2.0](#) – [246.5.0](#)
  - enhanced carrier route, [245](#).
- shipper paid forwarding, [507.4.2.9](#)
- size, [201.8.4](#)
- undeliverable mail, [507.1.5.3](#)
- weight, [201.8.4](#), [243.2.1](#)
- written additions, [243.2.6](#)
- ZIP Code accuracy, [243.3.8](#)

### **USPS Returns service, [505.3.0](#)**

- accounts, [505.3.1.2](#)
- adding extra services (by the mailer), [505.3.1.3](#)
- adding extra services (by the permit holder), [505.3.1.3](#)
- advanced deposit account, [505.3.1.2](#)
- applying for a permit, [505.3.1.2](#)
- format for label, [505.3.1.4](#)
- general information, [505.3.1.1](#)

### **USPS Ship, [705.2.6](#)**

### **USPS Tracking, [503.7.0](#)**

### **U.S. Virgin Islands, [608.2.1](#)**

## **V**

**valuable items, [609.3.2](#), [503.2.2.1](#)**

### **volume requirements**

- commercial flats
  - Bound Printed Matter, [263.4.0](#)

- First-Class Mail, [233.3.3](#)
- Media Mail and Library Mail, [273.7.2](#)
- USPS Marketing Mail, [243.3.3](#)
- commercial letters
  - First-Class Mail, [233.3.3](#)
  - USPS Marketing Mail, [243.3.3](#)
- commercial parcels
  - Bound Printed Matter, [263.4.0](#)
  - Media Mail and Library Mail, [273.7.2](#)
  - Parcel Select, [253.4.1](#)
  - Priority Mail, [224.2.2](#)
  - USPS Ground Advantage – Commercial, [283.4.0](#)
  - USPS Marketing Mail, [243.3.3](#)

### **voting**

- absentee balloting materials, [703.8.0](#)
- voter registration commissions
  - mailing list services, [507.8.3.4](#), [507.8.7](#)

## **W**

### **walk sequence carrier route sequencing requirements**

- commercial letters, [245.6.8](#), [245.6.9](#)
- commercial flats, [245.9.9](#), [245.9.10](#)
- commercial parcels, [245.12.6](#)
- Periodicals, [207.23.8](#), [207.23.9](#)

### **window envelopes and inserts, [202.5.0](#), [601.6.3](#)**

### **withdrawal and disposal of a mailing, [507.6.0](#)**

### **written matter, *See handwriting***

**Z****Z4CHANGE**

list matching, [602.9.3.2](#)

**ZIP Code, [602.1.8](#)**

sorting cards by 5-digit ZIP Code, [507.8.6](#)

**ZIP Code Accuracy**

commercial flats

Bound Printed Matter, [263.4.4](#)

First-Class Mail, [233.3.5](#)

USPS Marketing Mail, [243.3.9](#)

commercial letters

First-Class Mail, [233.3.5](#)

USPS Marketing Mail, [243.3.9](#)

commercial parcels

Bound Printed Matter, [263.4.4](#)

USPS Ground Advantage — Commercial,  
[283.3.0](#)

USPS Marketing Mail, [243.3.8](#)

**ZIP+4 code, [602.1.8.2](#)****zone charts, [608.9.3](#)****zones, for computing postage, [203.3.6](#)**

**Retail Mail:**

---