Quick Service Guide

Retail - Priority Mail Express

Physical Standards Maximum weight: 70 pounds. Maximum length and girth: 108 inches.

(101.4.0**)**

Prices and Fees (113.1.0)

For a complete list of retail Priority Mail Express prices see, Notice 123–Price List.

Except for the Priority Mail Express Flat Rate packaging, Priority Mail Express prices are based on weight and zone. Items are charged the 0.5-pound price for weights up to 0.5 pound (i.e. If a piece weighs 0.25 pound, the weight [postage] increment is 0.5 pound). Items over a 0.5 pound are rounded up to the next whole pound (i.e. If a piece weighs 0.75 pound, the weight [postage] increment is 1 pound or if a piece weighs 1.2 pounds, the weight [postage] increment is 2 pounds).

Dimensional Weight Price: Postage for parcels addressed for delivery to zones 1-9 and exceeding 1 cubic foot (1,728 cubic inches) is based on the actual weight or the dimensional weight, whichever is greater.

Matter mailed in USPS-produced Priority Mail Express Flat Rate packaging is charged one flat price regardless of weight (up to 70 pounds) or domestic destination. Only USPS-produced Flat Rate packaging is eligible for the Priority Mail Express Flat Rate price. Customers must only use USPS-produced Flat Rate Envelopes at the applicable Flat Rate Envelope price. USPS-produced packaging, including Flat Rate containers, is not eligible for shipping mailable hazardous materials or live animals.

Sunday/Holiday Premium: Delivery guaranteed for a Sunday or a holiday is charged a premium fee. Customers may avoid the Sunday or holiday premium fee by opting for guaranteed delivery on the subsequent delivery day.

Nonstandard Fees: A Priority Mail Express piece is subject to a nonstandard fee if it measures:

- More than 22 inches up to 30 inches long;
- More than 30 inches long; or
- More than 2 cubic feet (3,456 cubic inches).

systems (see 604.4.0), or with USPS Click-N-Ship.

- **Content (113.3.0)** All mailable matter may be sent as Priority Mail Express, except matter prohibited by standards (e.g., certain hazardous materials).
- Service Features (113.4.0) Priority Mail Express is a money-back guaranteed 1-Day or 2-Day delivery service that includes tracking, proof of delivery, and insurance coverage up to \$100. Priority Mail Express Sunday/holiday delivery is available to many destinations for an additional fee. Mailers may use the Domestic Price Calculator at *pe.usps.com* for delivery information between specific ZIP Codes.
 - Priority Mail Express 1-Day Delivery is available to designated destination 3-digit or 5-digit ZIP Code delivery areas. Items are delivered by 6:00 p.m. on the next day. If delivery is not made, the addressee is notified. A reminder notice is left on the third day after the attempted delivery. A second delivery is attempted only upon customer request. For an additional option, see Hold for Pickup below.

1-Day guarantee is adjusted during the December 22 through December 25 time period.

Priority Mail Express 2-Day Delivery is available to any 3-digit or 5-digit ZIP Code destination not listed in the 1-Day Delivery directory. Items are delivered by 6:00 p.m. on the second day. If delivery is not made, the addressee is notified. A reminder notice is left on the third day after the attempted delivery. A second delivery is attempted only upon customer request. For an additional option, see Hold for Pickup below.

Hold for Pickup (507.3.0) items presented for Priority Mail Express 1-Day Delivery are available for claim by the addressee at the destination facility by 6:00 p.m. of the next day the destination office is open for retail business. Hold for Pickup items presented for 2-Day Delivery are available for claim by 6:00 p.m. of the second day the destination office is open for retail business.

Priority Mail Express Military Service (703.2.0) is available between the United States and designated APO/ FPO or DPO destination addresses.

Retail Priority Mail Express postage may be paid by adhesive stamps (see 604.1.0), postage evidencing

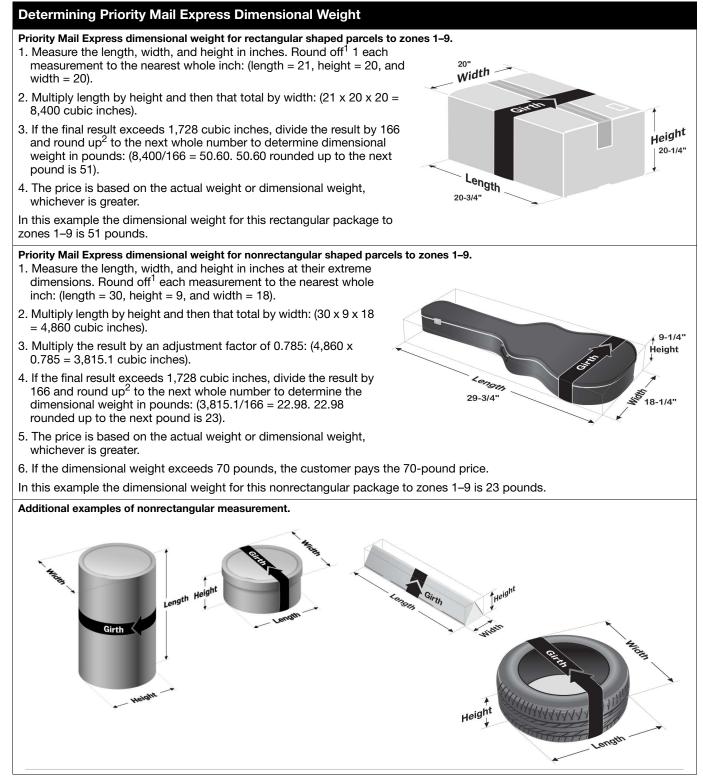
Postage Payment and Documentation (114)

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Mail Preparation (115)	Matter mailed in USPS-produced Priority Mail Express packaging is subject to Priority Mail Express prices regardless of how the packaging is reconfigured or how markings may be obliterated. Priority Mail Express envelopes and boxes are available from local Post Offices or online at <i>www.usps.com</i> at no additional cost. Customized preprinted labels also are available by contacting the local Post Office.
	When sealing a Flat Rate package, the container flaps must be able to close within the normal folds. Tape may be applied to the flaps and seams to reinforce the container provided the design of the container is not enlarged by opening the sides, and the container is not reconstructed in any way.
	For each Priority Mail Express item, the mailer has the option to present the item at a Post Office location and have a shipping label printed and affixed, use a Self-Service Kiosk (SSK) (where available), or should choose one of the available payment/shipping methods (Manual offices will continue to use Label 11-M.). Each piece should include a complete delivery and return address with the correct ZIP Code or ZIP+4 code.
	Signature required (for labels dated January 2012): Mailers requiring a signature must instruct USPS by checking the "Signature Required" box on the label. A signature is required for Priority Mail Express COD, or Priority Mail Express with additional insurance.
Enter and Deposit (116)	Retail Priority Mail Express 1-Day and 2-Day items may be mailed at Post Offices, stations, and branches; dropped into Priority Mail Express collection boxes; handed to carriers; or picked up by USPS. Priority Mail Express items weighing more than 10 ounces, or measuring more than 1/2-inch in thickness, and bearing only postage stamps may not be deposited into a collection box or other unattended location, but must be presented at a Post Office retail counter.
	Acceptance and collection information may be obtained by calling 1-800-222-1811 or contacting the local postmaster.
	Pickup on Demand (507.7.0) is available regardless of the number of pieces. Only one fee includes Priority Mail Express or Priority Mail, items picked up at same time. Service and information is available by calling 1-800-222-1811 or at <i>www.usps.com</i> .
	Package Pickup is available for free by submitting a request online at <i>www.usps.com</i> and having the Priority Mail Express, Priority Mail, or international packages, with postage affixed, ready when the carrier arrives for regular mail delivery.
Extra Services (503.1.0)	Return receipt (Form 3811) service is available (503.6.0). Collect on Delivery (COD) (503.9.0). Insurance against loss, damage, or rifling is included at no extra cost for coverage up to \$100 (503.4.0). Additional merchandise insurance may be available up to \$5,000, depending on the value and nature of the item. Indemnity claims must be filed within 60 days of the date of mailing (609.1.0). For an overview of extra services, see Quick Service Guide 503.

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- 1. Round off. (e.g., 20.5 rounded off to the next whole number is 21, and 20.4 rounded off is 20.) See 604.7.1.3
- 2. Round up. (e.g., Rounding up either 44.2 or 44.8 to the next whole pound is 45.)



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