

# Contents

<b>1 International Mail Services</b>	<b>1</b>
110 General Information	1
111 Scope	1
112 Mailer Responsibility	1
113 Individual Country Listings	1
114 Availability	1
115 Official Correspondence	2
115.1 Correspondence With Headquarters	2
115.11 Operations	2
115.12 Policy and Representation	2
115.13 Transportation and Distribution	2
115.14 Investigations	3
115.15 International Money Orders	3
115.2 Correspondence With Foreign Postal Authorities	3
115.21 Correspondence Permitted	3
115.22 Correspondence Not Permitted	3
115.3 Correspondence With Foreign Individuals	3
115.31 Correspondence Permitted	3
115.32 Customer's Address	3
120 Preparation for Mailing	4
121 Packaging — Sender's Responsibility	4
122 Addressing	4
122.1 Destination Address	4
122.2 Return Address	5
123 Customs Forms	5
123.1 General	5
123.2 Availability	5
123.3 Privately Printed Forms	6
123.4 Nonpostal Forms	6
123.5 Place of Mailing	6
123.6 Required Usage	6
123.61 Conditions	6
123.62 Known Mailers	8
123.63 Additional Security Controls	8
123.7 Completing Customs Forms	9
123.71 PS Form 2976, Customs - CN 22 (Old C 1) and Sender's Declaration (green label) (see Exhibit 123.71)	9

123.711	Preparation by Sender .....	9
123.712	Acceptance by Postal Service Employee (PS Form 2976) .....	10
123.72	PS Form 2976-A, Customs Declaration and Dispatch Note CP 72 (Old C 2/CP 3/CP 2) (see Exhibit 123.72) .....	11
123.721	Preparation by Sender .....	12
123.722	Acceptance by Postal Service Employee (PS Form 2976-A) .....	13
123.73	PS Form 2976-E, Customs Declaration Envelope CP 91 .....	14
130	Mailability .....	14
131	General .....	14
131.1	Domestic Limits .....	14
131.2	International Limits .....	14
131.3	Individual Country Prohibitions and Restrictions .....	14
131.31	Information Available .....	14
131.32	Prohibited and Restricted Articles .....	14
131.33	Return or Seizure of Mail .....	14
131.34	Foreign Customs Information .....	14
131.4	Mailer Responsibility .....	15
131.5	Preparation for Mailing .....	15
131.51	General Packaging Requirements .....	15
131.52	Special Packaging Requirements .....	15
132	Written, Printed, and Graphic Matter .....	15
132.1	Domestic Limits .....	15
132.2	Reply Cards and Envelopes .....	16
133	Improperly Addressed Mail .....	16
134	Valuable Articles .....	16
134.1	List of Articles .....	16
134.2	Prohibitions .....	17
135	Mailable Dangerous Goods .....	17
135.1	Biological Substances .....	17
135.11	General Conditions .....	17
135.12	Type of Mail .....	17
135.13	Senders and Receivers .....	17
135.2	Authorization .....	17
135.21	Authorized Institutions .....	17
135.22	Request for Authorization .....	18
135.3	Packaging .....	18
135.31	Infectious Biological Substances .....	18
135.32	Noninfectious Biological Substances .....	19
135.4	Marking .....	19
135.41	Infectious Biological Substances .....	19
135.42	Noninfectious Biological Substances .....	19

## Contents

135.43	Shipping Descriptions .....	19
135.44	Shipper's Declaration .....	19
135.5	Handling and Dispatch .....	19
135.51	Biological Substances .....	19
135.52	Infectious Substances .....	20
135.6	Radioactive Materials .....	20
136	Nonmailable Dangerous Goods .....	20
137	Other Restricted Materials .....	21
138	Firearms, Knives, and Sharp Instruments .....	21
139	Perishable Matter .....	21
139.1	Animals .....	21
139.2	Plants .....	21
139.21	General Restrictions .....	21
139.22	Tobacco Seeds and Tobacco Plants .....	22
139.3	Eggs .....	22
139.31	Restrictions .....	22
139.32	Packaging .....	22
139.4	Food and Other Perishable Articles .....	22
140	International Mail Categories .....	22
141	Definitions .....	22
141.1	General .....	22
141.2	Global Express Guaranteed .....	23
141.3	Global Express Mail .....	23
141.4	Global Priority Mail .....	23
141.5	Airmail .....	23
141.6	Economy Mail .....	24
142	Envelope and Card Specifications .....	24
142.1	Color .....	24
142.2	Quality .....	24
142.3	Shape .....	24
142.4	Minimum Size .....	24
142.5	Window Envelopes .....	24
142.6	Bordered Envelopes and Cards .....	25
143	Official Mail .....	25
143.1	Mailings by Federal Agencies .....	25
143.2	Postal Service Mailings .....	25
143.3	Mail of a Former President and Surviving Spouse of a Former President .....	25
143.4	General Secretariat of the Organization of American States (OAS) .....	25
143.5	Pan American Sanitary Bureau Mail .....	26
150	Postage .....	26
151	Postage Rates .....	26

152	Payment Methods .....	26
152.1	Prepayment .....	26
152.2	Stamps .....	27
152.3	Permit Imprint .....	27
152.31	Conditions of Use .....	27
152.32	Usage Criteria .....	27
152.33	Required Format .....	28
152.4	Publishers' Periodicals .....	29
153	Placement of Postage .....	29
154	Remailed Items .....	29
<b>2</b>	<b>Conditions for Mailing .....</b>	<b>31</b>
210	Global Express Guaranteed .....	31
211	Description .....	31
211.1	General .....	31
211.2	Allowable Contents .....	31
212	Mail Classifications .....	31
212.1	Global Express Guaranteed Document Service .....	31
212.2	Global Express Guaranteed Non-Document Service .....	32
213	Service Areas .....	32
213.1	U.S. Origins .....	32
213.2	Destinating Countries and Rate Groups .....	34
213.3	Pickup Service .....	39
214	Service Guarantee .....	39
214.1	General .....	39
214.2	Transit Days for Non-Document Service .....	39
215	Inquiries, Postage Refunds, and Indemnity Claims .....	39
215.1	Inquiries .....	39
215.2	Postage Refunds .....	39
215.3	Indemnity Claims .....	40
215.31	Claims for Document Service Shipments .....	40
215.32	Claims for Non-Document Service Shipments .....	40
215.4	Extent of Postal Service Liability for Lost or Damaged Contents .....	40
215.41	Document Service Shipments .....	40
215.42	Non-Document Service Shipments .....	41
215.5	Insurance .....	41
215.51	Insurance for Document Service Shipments .....	41
215.52	Insurance for Non-Document Service Shipments .....	41
215.53	Insurance Fees .....	41
216	Postage .....	42

## Contents

216.1	Document Service Rates/Groups .....	42
216.2	Non-Document Service Rates/Groups .....	43
216.3	Discounted Rates .....	45
216.31	General .....	45
216.32	Eligibility for Online Discounts .....	45
216.33	Online Discounts .....	45
216.331	General .....	45
216.332	Standard Web Discount .....	45
216.333	Volume Discounts .....	45
216.334	Determination of Volume Discounts .....	45
216.34	Online Postage Payment .....	46
216.341	Credit Card Payment .....	46
216.342	Deposit Within 24 Hours .....	46
216.343	Postage Adjustments .....	46
216.344	Notification .....	46
216.35	Shipment Preparation and Deposit .....	46
216.351	Preparation .....	46
216.352	Deposit .....	46
216.353	Acceptance of Online Shipments .....	47
216.36	Discounted Rates .....	47
216.361	Document Rates With Standard Web Discount (Discounts apply only to customers who pay for postage online.) .....	47
216.362	Non-Document Rates With Standard Web Discount (Discounts apply only to customers who pay for postage online.) .....	49
216.363	Document Rates With 5-Piece Web Discount (Discounts apply only to customers who pay for postage online.) .....	50
216.364	Non-Document Rates With 5-Piece Web Discount (Discounts apply only to customers who pay for postage online.) .....	52
216.365	Document Rates With 12-Piece Web Discount (Discounts apply only to customers who pay for postage online.) .....	53
216.366	Non-Document Rates With 12-Piece Web Discount (Discounts apply only to customers who pay for postage online.) .....	55
216.367	Document Rates With 20-Piece Web Discount (Discounts apply only to customers who pay for postage online.) .....	56
216.368	Non-Document Rates With 20-Piece Web Discount (Discounts apply only to customers who pay for postage online.) .....	58
216.4	Payment of Postage .....	59
216.41	Methods of Payment .....	59
216.42	Official Mail .....	59
217	Weight and Size Limits .....	59
217.1	General .....	59
217.2	Weight Limits .....	60
217.3	Dimensional Weight .....	60

217.4	Size Limits	60
217.41	Minimum Size	60
217.42	Maximum Size	60
218	Preparation Requirements	60
218.1	Preparation by the Sender	60
218.2	Preparation by Acceptance Employee	61
218.3	Customs Forms Not Required	61
220	Global Express Mail	61
221	Description	61
221.1	General	61
221.2	Allowable Contents	61
221.3	Insurance and Indemnity	62
221.31	EMS Merchandise Insurance	62
221.32	Purchase of Additional Insurance	62
221.33	Document Reconstruction Insurance	62
221.4	Return Receipt Service	62
222	Postage	63
222.1	Rates	63
222.11	Country Rates	63
222.12	Global Express Mail Corporate Account Rates	63
222.13	Online Rates — General	63
222.131	Eligibility for Online Discounts	63
222.132	Online Discounts	63
222.2	Payment of Postage	63
222.21	Methods of Payment	63
222.22	Application for Corporate Account	64
222.23	Official Mail	64
222.231	Mailings by Federal Agencies	64
222.232	Postal Service Mailings	64
222.24	Pickup Service	64
223	Weight and Size Limits	64
223.1	Weight Limits	64
223.2	Size Limits	64
224	Preparation Requirements	65
224.1	Preparation by Sender	65
224.2	Preparation by Acceptance Employee	65
224.3	Customs Forms Required	65
230	Global Priority Mail	65
231	Description	65
231.1	General	65
231.2	Allowable Contents	66

## Contents

231.3	Service Standards .....	66
231.4	Service Areas .....	66
231.41	Origins .....	66
231.42	Destinations .....	72
232	Postage .....	74
232.1	Rates .....	74
232.11	Flat-Rate Envelope Postage Rates .....	74
232.12	Variable-Weight Option Postage Rates .....	74
232.2	Payment of Postage .....	74
232.21	Methods of Payment .....	74
232.22	Permit Imprint Content and Format .....	75
232.23	Postage Meter Stamps .....	75
233	Preparation Requirements .....	75
233.1	Addressing .....	75
233.2	Packaging .....	75
233.3	Customs Form Required .....	75
234	Size and Weight Limits .....	76
234.1	Size Limits .....	76
234.11	Flat-Rate Envelope Sizes .....	76
234.12	Package Sizes for Variable-Weight Option .....	76
234.13	Rolls .....	76
234.14	Global Priority Mail Tyvek Envelope .....	76
234.2	Weight Limit .....	77
235	Special Services .....	77
236	Mail Entry .....	77
236.1	Preparation .....	77
236.2	Deposit of Mail .....	77
236.3	Pickup Service .....	77
240	Letter-Post .....	78
241	Description .....	78
241.1	Definition .....	78
241.2	Mailable Matter .....	78
242	Postage .....	78
242.1	Rates .....	78
242.2	Payment of Postage .....	79
243	Weight and Size Limits .....	79
243.1	Weight Limit .....	79
243.2	Size Limits .....	79
243.21	Envelopes and Packages .....	79
243.22	Rolls .....	79
243.23	Cards .....	79

243.24	Nonmachinable Surcharge .....	79
244	Preparation Requirements .....	80
244.1	Addressing .....	80
244.2	Marking .....	80
244.3	Sealing .....	80
244.4	Packaging .....	80
244.5	Customs Forms Required .....	81
244.51	Dutiable Merchandise .....	81
244.52	Nondutiable Merchandise .....	81
250	Postcards and Aerogrammes .....	81
251	Description .....	81
251.1	Postal Cards/Postcards .....	81
251.11	Definition .....	81
251.12	Reply-Paid Cards .....	81
251.13	Specifications .....	82
251.14	Privately Manufactured Postcards .....	82
251.15	Permitted Attachments .....	82
251.16	Nonpermitted Attachments .....	82
251.2	Aerogrammes .....	82
251.21	Definition .....	82
251.22	Postage .....	82
251.23	Available Service .....	82
251.24	Enclosures .....	83
251.3	Aerogrammes of Private Manufacture .....	83
251.31	Authorization .....	83
251.32	Approval .....	83
251.33	Specifications for Submitted Samples .....	83
252	Postage Rates .....	84
253	Weight and Size Limits .....	84
253.1	Weight Limits .....	84
253.2	Size Limits .....	84
253.21	Postcards .....	84
253.22	Aerogrammes .....	84
254	Preparation Requirements .....	84
254.1	Addressing .....	84
254.2	Marking — Postal Cards/Postcards .....	84
254.21	Airmail .....	84
254.22	Right Half of Postcard .....	84
254.23	Left Half and Reverse Side .....	84
254.3	Sealing Aerogrammes .....	85
260	Direct Sacks of Printed Matter to One Addressee (M-Bags) .....	85



## Contents

261	General Description .....	85
261.1	Definition .....	85
261.2	Allowable Contents .....	85
261.21	Printed Matter .....	85
261.22	Merchandise .....	85
262	Postage .....	86
262.1	Rates .....	86
262.11	Airmail M-bags .....	86
262.12	Economy (Surface) M-bags .....	86
262.13	International Surface Air Lift (ISAL) M-bags .....	86
262.2	Payment of Postage .....	86
262.21	Postage Calculation .....	86
262.22	Stamps, Postage Meter, PVI Labels, or Permit Imprint .....	87
263	Weight and Size Limits .....	87
263.1	Weight Limits .....	87
263.2	Size Limits .....	87
264	Preparation Requirements .....	87
264.1	Marking .....	87
264.2	Sacking and Labeling .....	87
264.21	Equipment .....	87
264.22	Tagging .....	88
264.23	Multiple Sacks to One Addressee .....	88
264.24	Country Destination Name .....	88
264.3	Customs Forms Required .....	88
270	Matter for the Blind .....	88
271	Description .....	88
272	Postage Rates .....	88
273	Weight and Size Limits .....	89
273.1	Weight Limit .....	89
273.2	Size Limits .....	89
273.21	Envelopes and Packages .....	89
273.22	Rolls .....	89
274	Preparation Requirements .....	89
274.1	Addressing .....	89
274.2	Marking .....	89
274.21	Matter for the Blind Sent as Surface Mail .....	89
274.22	Name of Officially Recognized Institution .....	89
274.3	Sealing .....	89
274.4	Packaging .....	90
274.41	Subject to Postal Inspection .....	90
274.42	Types of Containers .....	90

280 Parcel Post .....	90
281 General .....	90
282 Postage .....	90
282.1 Rates .....	90
282.2 Mailing Locations .....	90
282.3 Pickup Service .....	90
283 Weight and Size Limits .....	90
283.1 Weight Limits .....	90
283.2 Size Limits .....	91
283.21 Rectangular Parcels .....	91
283.22 Circular Parcels .....	91
283.23 Exceptional Size Limits .....	91
284 Preparation Requirements .....	91
284.1 Addressing .....	91
284.2 Marking .....	92
284.3 Sealing .....	92
284.31 Requirements .....	92
284.32 Sealing Materials .....	92
284.4 Packaging .....	92
284.41 Packaging Requirements .....	92
284.42 Types of Containers .....	92
284.43 Use of Wrapping Paper .....	92
284.44 Boxes With Screwed or Nailed Lids .....	92
284.45 Customs Forms Required .....	92
284.46 Nonpostal Documentation .....	93
290 Commercial Services .....	93
291 (Reserved) .....	93
292 International Priority Airmail Service .....	93
292.1 Description .....	93
292.11 General .....	93
292.12 Qualifying Mail .....	93
292.13 Minimum Quantity Requirements .....	93
292.131 Worldwide Nonpresort Mail .....	93
292.132 Presort Mail .....	93
292.14 Dutiable Items .....	93
292.15 Deposit .....	94
292.151 Full Service .....	94
292.152 Drop Shipment .....	94
292.153 Drop Shipment Locations .....	94
292.16 Special Services Not Available .....	95
292.2 Postage .....	95

## Contents

292.21	Rates .....	95
292.211	General .....	95
292.212	Volume Discount .....	95
292.213	Qualifying for Volume Discounts .....	96
292.214	Availability .....	96
292.215	Presort Rates .....	96
292.216	Separation by Rate Group .....	97
292.217	Computation of Postage .....	97
292.22	Postage Payment Methods .....	97
292.221	General .....	97
292.222	Postage Meter .....	97
292.223	Permit Imprint .....	98
292.3	Weight and Size Limits .....	98
292.4	Preparation Requirements for Individual Items .....	98
292.41	Addressing .....	98
292.42	Marking .....	98
292.421	Airmail .....	98
292.422	Packages .....	98
292.43	Sealing and Packaging .....	99
292.44	Sortation Requirements for IPA .....	99
292.441	Worldwide Nonpresorted Mail .....	99
292.442	Presorted Mail .....	99
292.443	Physical Characteristics and Requirements for Packages .....	106
292.45	Sacking Requirements .....	106
292.451	Direct Country Sack (11 Pounds or More) .....	106
292.452	Mixed Direct Country Package Sacks .....	107
292.453	Worldwide Nonpresort Mail Sacks .....	108
292.454	Tags and Weight Maximum for Sacks .....	108
292.455	Preparation Requirements for Canada .....	109
292.46	Customs Forms Requirements .....	109
293	International Surface Air Lift (ISAL) Service .....	111
293.1	Definition .....	111
293.2	Qualifying Mail and Minimum Quantity Requirements .....	111
293.3	Service Options .....	112
293.31	Availability .....	112
293.32	Drop Shipment ISAL International Service Centers .....	112
293.4	Special Services .....	113
293.5	Customs Documentation .....	113
293.6	Permits .....	113
293.7	Postage .....	113
293.71	Rates .....	113

293.72	Full Service Rates	117
293.73	Direct Shipment Rates	117
293.74	Drop Shipment ISC Rates	117
293.75	Volume Discount	117
293.751	General	117
293.752	Qualifying for Volume Discounts	117
293.76	Payment Methods	118
293.761	Postage Meter, Permit Imprint, or Precanceled Stamps	118
293.762	Piece Rate	118
293.763	Pound Rate	118
293.8	Weight and Size Limits	118
293.9	Preparation Requirements	119
293.91	Addressing	119
293.92	Marking	119
293.93	Sealing and Packaging	119
293.94	Makeup Requirements for ISAL	119
293.941	Packaging	119
293.942	Sacking	120
293.943	Sack Labeling	121
293.944	Sack Separation	124
293.945	ISAL M-Bags	124
293.95	Mailer Notification	124
294	Publishers' Periodicals	124
294.1	Description	124
294.11	Definition	124
294.12	Eligibility	124
294.2	Postage	124
294.21	Rates	124
294.22	Special Rates	124
294.23	Sample Copies	125
294.24	Single Copies Mailed to Countries Other Than Canada	125
294.25	Single Copies Mailed to Canada	125
294.26	Payment of Postage	125
294.261	General	125
294.262	M-bags	125
294.27	Payment of Postage While Application Is Pending	126
294.28	Rates of Postage	126
294.281	Per-Copy Rate	126
294.282	Bulk Packages	126
294.29	Publishers' Periodicals Containing an Enclosure	126
294.3	Conditions for Mailing	126

## Contents

294.4	Makeup Requirements for Publishers' Periodicals	127
294.41	Sortation	127
294.42	Sacking and Labeling	128
294.421	Country Sacks and Labels (Except Canada)	128
294.422	Residual Sacks	129
294.43	Canadian Sacks	138
294.44	Physical Characteristics and Requirements for Sacks	140
294.5	Customs Forms Required	141
294.6	Mailing Locations	141
294.61	Standard Entry	141
294.62	Drop Shipment	141
295	Books and Sheet Music	142
295.1	Description	142
295.11	Definition	142
295.12	Minimum Entry Requirements	142
295.2	Postage	143
295.21	Rates	143
295.22	Postage Payment Methods	143
295.221	General	143
295.222	M-Bags	143
295.3	Weight and Size Limits	143
295.31	Weight Limit	143
295.32	Size Limits	143
295.321	Envelopes and Packages	143
295.322	Rolls	143
295.4	Makeup Requirements for Books and Sheet Music	143
295.41	Endorsements	143
295.42	Sortation	144
295.43	Sacking and Labeling	144
295.431	Country Sacks and Labels (Except Canada)	144
295.432	Residual Sacks	145
295.44	Canadian Sacks	153
295.45	Physical Characteristics and Requirements for Sacks	153
295.5	Customs Forms Required	153
296	(Reserved)	155
297	International Customized Mail	155
297.1	Description	155
297.2	Qualifying Mailers	155
297.3	ICM Service Agreements	155
297.4	Postal Bulletin Notifications	155

<b>3</b>	<b>Special Services</b>	<b>157</b>
310	Certificate of Mailing	157
311	Description	157
312	Availability	157
313	Fees	157
313.1	Individual Pieces	157
313.2	Bulk Pieces	158
314	Processing Requests	158
314.1	Forms	158
314.11	Postal Service Forms	158
314.12	Treasury Department Forms	158
314.13	Agriculture Department Forms	158
314.2	Preparation	158
314.21	Sender's Responsibility	158
314.22	Accepting Clerk's Responsibility	159
320	Insurance	159
321	Description	159
322	Availability	159
323	Fees and Insured Value	159
323.1	Insurance Fees	159
323.2	Insured Value	159
323.21	Maximum	159
323.22	Insured Value vs. Declared Value	159
323.23	Computation	160
324	Processing Requests	160
324.1	Mailing Receipt and Insurance Number	160
324.11	General Use	160
324.12	Accepting Clerk's Responsibility	160
324.13	Sender's Responsibility	160
324.2	Marking	161
324.21	Sender's Responsibility	161
324.22	Retail Employee's Responsibility	161
324.3	Postmarking	164
324.4	Sealing	164
324.5	Return Receipt	164
325	Indemnity Claims and Payments	164
330	Registered Mail	164
331	Description	164
332	Availability	164
333	Fees and Indemnity Limits	165

## Contents

333.1	Registration Fees .....	165
333.2	Indemnity Limit .....	165
334	Processing Requests .....	165
334.1	Mailing Receipt and Registration Number .....	165
334.11	General Use .....	165
334.12	Sender's Responsibility .....	165
334.13	Accepting Clerk's Responsibility .....	165
334.2	Marking .....	166
334.3	Postmarking .....	166
334.31	Placement .....	166
334.32	Registered Matter for the Blind .....	166
334.4	Sealing .....	166
334.41	Sender's Responsibility .....	166
334.42	Registered Matter for the Blind .....	166
334.5	Return Receipt and Restricted Delivery .....	166
335	Indemnity Claims and Payments .....	166
340	Return Receipt .....	167
341	Description .....	167
342	Availability .....	167
343	Fee .....	167
344	Processing Requests .....	167
344.1	Form .....	167
344.11	Sender's Responsibility .....	167
344.12	Accepting Clerk's Responsibility .....	167
344.2	Marking .....	168
344.3	Confirmation of Delivery After Mailing .....	168
344.4	Return Receipt Improperly Completed or Not Received .....	168
350	Restricted Delivery .....	168
351	Description .....	168
351.1	General .....	168
351.2	Undeliverable Mail .....	168
352	Availability .....	168
353	Fee .....	168
354	Processing Requests .....	169
354.1	Marking .....	169
354.2	Postage .....	169
360	Recorded Delivery .....	169
361	Description .....	169
362	Availability .....	169
363	Recorded Delivery Fee .....	169
364	Processing Requests .....	170

364.1	General Use .....	170
364.2	Marking .....	170
364.21	Sender's Responsibility .....	170
364.22	Accepting Clerk's Responsibility .....	170
364.3	Where to Mail .....	170
364.4	Return Receipt and Restricted Delivery .....	170
370	Supplemental Services .....	170
371	International Money Orders .....	170
371.1	Description .....	170
371.11	General .....	170
371.12	Maximum Amount .....	171
371.2	Availability .....	171
371.3	Fees .....	171
371.4	Processing Requirements .....	172
371.41	Form Required — International Postal Money Order (Form MP1) .....	172
371.42	Preparation by Purchaser .....	172
371.43	Preparation by Postal Service Employee .....	172
371.5	Procedures for Cashing Money Orders Issued by Foreign Countries .....	172
371.51	Valid Postal Money Orders .....	172
371.52	Canadian Money Orders .....	172
371.53	Japanese Money Orders .....	172
371.6	Lost Reissued Money Orders .....	173
371.7	Inquiries .....	173
371.71	Who May Receive Information .....	173
371.72	Inquiries Regarding Payment .....	173
371.721	Money Orders Issued on International Postal Money Order (Form MP1) .....	173
371.722	Reissued International Money Orders (89 Series) .....	173
371.8	Standard International Money Orders (Discontinued) .....	173
372	International Reply Coupons .....	174
372.1	Description .....	174
372.2	Availability .....	174
372.3	Selling Price and Rate of Exchange .....	174
372.4	Processing Requests .....	175
373	International Business Reply Service .....	175
373.1	Description .....	175
373.2	Availability .....	176
373.3	Who May Distribute IBRS Mail .....	176
373.4	Fees .....	176
373.5	Size and Weight Requirements .....	176
373.51	Cards .....	176



## Contents

373.52	Envelopes .....	177
373.6	Format Requirements (Exhibit 373.6) .....	177
373.61	FIM .....	177
373.62	Barcodes .....	177
373.63	No Postage Necessary Endorsement .....	177
373.64	Business Reply Legend .....	177
373.65	Address .....	178
373.66	Air Mail Endorsement .....	178
373.67	Horizontal Bars .....	178
373.7	Foreign International Business Reply Service .....	180
<b>4</b>	<b>Treatment of Outbound Mail .....</b>	<b>181</b>
410	Postmarking .....	181
420	Shortpaid and Unpaid Mail .....	181
421	Check for Sufficient Postage .....	181
422	Unpaid Mail .....	181
422.1	With Return Address .....	181
422.2	No Return Address .....	181
422.21	Letter-Post and Postcards .....	181
422.22	Other Unpaid Mail .....	181
423	Shortpaid Mail .....	182
423.1	General Procedures at the Mailing Office .....	182
423.2	Exceptions .....	182
423.21	Letter-Post and Postcards .....	182
423.22	Parcels .....	182
423.23	Global Express Mail Shipments .....	182
423.3	Credit for Postage Paid .....	182
423.4	Parcels at Other Than Mailing Offices .....	182
430	Improperly Prepared Mail .....	183
431	Insufficient Address .....	183
432	Oversized or Undersized Items .....	183
433	Oversized Cards .....	183
434	Reply-Paid Cards .....	183
435	Detached Customs Declaration Forms .....	183
440	Special Services Mail .....	183
441	Registered Mail .....	183
441.1	Recording and Dispatching .....	183
441.2	Registered Mail Found With Ordinary Mail .....	183
441.21	Disposition .....	183
441.22	Complete the Registration Process .....	184

441.23	Shortpaid Mail .....	184
442	Recorded Delivery .....	184
450	Forwarding .....	184
<b>5</b>	<b>Nonpostal Export Regulations .....</b>	<b>185</b>
510	(Reserved) .....	185
520	Shipper's Export Declaration .....	185
521	Description .....	185
521.1	Commerce Form 7525-V, Shipper's Export Declaration .....	185
521.2	Magnetic Tapes .....	185
522	When Required .....	186
522.1	Mandatory Filing .....	186
522.2	Exceptions .....	186
523	How to Obtain Commercial Forms .....	186
523.1	Occasional Shippers .....	186
523.2	Regular Exporters .....	187
523.3	Postmasters .....	187
524	How to Prepare Shipper's Export Declaration (Commerce Form 7525-V) .....	187
524.1	General .....	187
524.2	Signature .....	187
524.3	Information to Be Furnished .....	187
524.4	Description of Contents .....	188
524.5	Export Commodity Control Number .....	188
524.6	How to Obtain Schedule B .....	188
525	Handling and Disposal of Shipper's Export Declaration .....	188
530	Commodities and Technical Data .....	189
531	Scope and Applicability of Licensing Requirements .....	189
531.1	Office of Export Administration .....	189
531.2	Compliance With Regulations .....	189
531.3	Summary of Regulations .....	189
532	General Export Licenses .....	189
532.1	Description .....	189
532.11	Purpose of General Export Licenses .....	189
532.12	General License GIFT .....	190
532.121	Definition .....	190
532.122	Value of Contents .....	190
532.123	Number of Gift Packages .....	190
532.13	General License G-DEST and GLV .....	190
532.131	G-Dest .....	190
532.132	GLV .....	190

## Contents

532.14	General Licenses GTDA and GTDR .....	190
532.15	General License GUS .....	190
532.16	General License BAGGAGE .....	190
532.2	Restricted Destinations of General Export Licenses .....	190
532.3	Shipper's Export Declaration Required .....	192
532.31	Commerce Form 7525-V, Shippers Export Declaration .....	192
532.32	Noncommercial Exports .....	192
532.4	Mailing Under General Export Licenses .....	192
532.41	Marking by Sender .....	192
532.411	Sender's Responsibility .....	192
532.412	When Marking Is Not Required .....	192
532.42	Processing in Post Office Facilities .....	192
532.421	Examination of List of Contents .....	192
532.422	No Discrepancy .....	192
532.423	GTDA or GTDR .....	192
533	Validated Export Licenses .....	193
533.1	Definition .....	193
533.2	Shipper's Export Declaration Required .....	193
533.3	Mailing Under Validated Export Licenses .....	193
533.31	Marking and Disposition by Sender .....	193
533.311	Validated License Number .....	193
533.312	Record of All Shipments .....	193
533.32	Processing in Post Office Facilities .....	193
533.321	Commodities Other Than Technical Data .....	193
533.322	No Discrepancy .....	193
540	Munitions and Related Technical Data .....	194
541	Licensing Requirements .....	194
541.1	Individual Licenses .....	194
541.11	Exporting Munitions .....	194
541.12	Obtaining Information .....	194
541.2	Mail Exempt From Licensing .....	194
541.21	Technical Data .....	194
541.211	Types of Technical Data Exempt From Licensing .....	194
541.212	Prohibited Exports Under This Exemption .....	195
541.22	Government Shipments .....	195
542	Mailing Under Individual Licenses .....	195
542.1	Marking by Sender .....	195
542.2	Processing in Post Office Facilities .....	195
542.21	Examination of List of Contents .....	195
542.22	Amount of Mailing Authorized by License .....	195
550	Dried Whole Eggs .....	196

551	Description .....	196
552	Charges .....	196
553	How to Mail .....	196
553.1	Preparation by Sender .....	196
553.11	Marking .....	196
553.12	Certificate of Mailing Dried Whole Eggs .....	196
553.121	Type of Certificate .....	196
553.122	Single Certificate .....	196
553.2	Processing in Office of Mailing .....	196
553.21	Postage .....	196
553.22	Signature of Postmaster .....	196
560	Tobacco Seeds and Tobacco Plants .....	197
561	Description .....	197
562	Charges .....	197
563	How to Mail .....	197
563.1	Marking by Sender .....	197
563.2	Surrender of Permit .....	198
570	Consular and Commercial Invoices .....	198
580	Drawback Arrangement .....	198
581	Description .....	198
582	Processing Drawback Claims .....	198
582.1	Forms Required .....	198
582.11	List of Forms .....	198
582.12	Where to Obtain the Forms .....	198
582.2	Preparation by Senders .....	199
582.21	Claiming Drawback .....	199
582.22	Waiver of the Right to Withdraw the Package .....	199
582.3	Processing by Postmaster .....	199
582.31	Postmaster's Certification .....	199
582.32	Disposal of Forms .....	199
590	Exporting Wildlife and Protected Plants .....	200
591	Special Requirements for Wildlife and Certain Plant Exports .....	200
592	Declaration Requirements .....	200
592.1	Declaration of Wildlife Exports .....	200
592.2	Declaration of Scientific Specimens or Parts .....	200
592.3	Declaration of Plant Exports .....	200
593	Export Licenses and Inspection Requirements for Commercial Wildlife Exports .....	201
594	Marking Requirements for Wildlife Exports .....	201
595	Permit Requirements for Wildlife and Plant Exports .....	201
596	Obtaining and Using Permits for Wildlife and Protected Plant Exports .....	202
596.1	Export Permits .....	202

## Contents

596.2	CITES Permit .....	202
596.3	Export of Migratory Birds .....	202
597	How to Obtain Additional Information .....	202
598	Wildlife Inspection Offices .....	203
<b>6</b>	<b>Special Programs .....</b>	<b>205</b>
610	Global Direct Service .....	205
611	Global Direct — Mexico .....	205
611.1	Description .....	205
611.2	Qualifying Mailers and Mailing Locations .....	205
611.21	Qualifying Mailers .....	205
611.22	Mailing Locations .....	205
611.3	Postage .....	207
611.31	Rates .....	207
611.32	Volume Discount .....	211
611.33	Size and Weight Definition .....	211
611.34	Postage Payment Method .....	211
611.35	Postage Statement .....	212
611.36	Preparation Requirements .....	212
611.4	Ancillary Services .....	212
611.41	Global Direct Mailbox Service .....	212
611.42	Return of Undeliverable Mail .....	212
611.5	Service Agreement .....	212
611.6	Advance Notification .....	212
612	Global Direct — Canada Admail .....	213
612.1	Description .....	213
612.2	Qualifying Mailers and Mailing Locations .....	213
612.21	Qualifying Mailers .....	213
612.22	Mailing Locations .....	213
612.3	Postage .....	214
612.31	Rates .....	214
612.32	CPC Size Definitions .....	215
612.33	Postage Payment Method .....	215
612.34	Postage Statement .....	215
612.4	Preparation Requirements .....	215
612.5	Ancillary Services .....	216
612.51	Business Reply Service .....	216
612.52	Return of Undeliverable Mail .....	216
612.6	Advance Notification .....	216
612.7	Service Agreement .....	217

613	Global Direct — Canada Publications Mail	217
613.1	Description	217
613.2	Qualifying Mailers and Mailing Locations	217
613.21	Qualifying Mailers	217
613.22	Mailing Locations	217
613.3	Postage	218
613.31	Rates	218
613.32	Canada Post Size Definition	218
613.33	Postage Payment Method	219
613.34	Postage Statement	219
613.4	Preparation Requirements	219
613.5	Ancillary Services	219
613.51	Business Reply Service	219
613.52	Return of Undeliverable Mail	219
613.6	Service Agreement	219
613.7	Advance Notification	220
620	Postal Qualified Wholesaler Program	220
621	Description	220
622	Pricing	220
623	Qualifying as a Wholesaler	220
623.1	Letter of Request	220
623.2	Criteria	221
623.3	Disqualification	222
624	Benefits	222
624.1	Qualified List	222
624.2	Preapproved Advertising	222
624.3	Right of First Refusal	223
625	Length of Qualification	223
625.1	Approval Period	223
625.2	Disqualification	223
<b>7</b>	<b>Treatment of Inbound Mail</b>	<b>225</b>
710	U.S. Customs Information	225
711	Customs Examination of Mail Believed to Contain Dutiable or Prohibited Articles	225
711.1	What Is Subject to Examination	225
711.2	Treatment of Mail Believed to Contain Dutiable or Prohibited Articles	225
711.21	Treatment at Exchange Offices	225
711.211	Submission to Customs Officers	225
711.212	Tag 10	226
711.22	Treatment at Distribution Offices	226

## Contents

711.221	Submission to Customs Officers .....	226
711.222	Return of Tag 10 .....	226
711.23	Priority Treatment of Airmail .....	226
711.3	Examination of Registered Mail and Sealed Letters .....	226
711.4	Extraction of Samples for Advisory Information .....	226
711.5	Treatment of Mail Following Customs Examination .....	227
711.51	Repacking After Customs Examination .....	227
711.511	Responsibility of Customs and Postal Service Employees .....	227
711.512	Customs Shipments in Bad Order .....	227
711.52	Identification of Dutiable/Nondutiable Articles .....	227
711.6	Handling Subsequent to Customs Inspection .....	227
711.61	Postal Service Handling Procedures .....	227
711.62	U.S. Customs Service Locations .....	228
712	Customs Clearance and Delivery Fee .....	229
712.1	Description .....	229
712.11	Collecting Postal Service Fees .....	229
712.12	Collecting Postal Service Fee for Each Package .....	229
712.13	Accounting for the Postal Service Fee .....	229
712.14	Recording and Reporting .....	229
712.2	Articles Exempted From Postal Service Fee .....	230
712.3	Amount of Postal Service Fee .....	230
712.4	Postal Service Fee Not Refundable .....	230
712.5	Customs Duties and Customs Fee Not Exempt .....	230
713	Treatment of Dutiable Mail at Delivery Office .....	230
713.1	Detection and Dispatch of Dutiable Mail .....	230
713.11	Detecting Dutiable Items .....	230
713.12	Dispatch to Delivery Units .....	230
713.2	Delivery of Dutiable Mail .....	230
713.21	Delivery Methods .....	230
713.211	By Whom Delivered .....	230
713.212	PS Form 3849, Delivery Notice/Reminder/Receipt .....	230
713.22	Delivery Procedures .....	231
713.221	Charging Delivery Employee .....	231
713.222	Addressee's Examination of Dutiable Mail .....	231
713.223	Signing Customs Entry Forms .....	231
713.224	Clearing Delivery Employee .....	231
713.23	Addressee Protests Duty Charged .....	232
713.231	Alternatives Available to Addressee .....	232
713.232	Definite Refusal of Dutiable Mail .....	232
713.233	Conditional Refusal of Dutiable Mail .....	232
713.3	Forwarding or Returning Dutiable Mail .....	233

713.31	Forwarding Dutiable Mail Within the U.S. ....	233
713.311	Procedures .....	233
713.312	PS Form 3849, Delivery Notice/Reminder/Receipt .....	233
713.313	Disposition of PS Form 3849 .....	234
713.32	Forwarding Dutiable Mail to Another Country .....	234
713.321	Customs Form 3419 .....	234
713.322	Procedures .....	234
713.33	Returning Dutiable Mail to Sender .....	234
713.331	Customs Form 3419 .....	234
713.332	Procedures .....	234
713.34	Forwarding or Returning Dutiable Mail by Stations and Branches .....	234
713.4	Payment of Duty .....	234
713.41	Rate Information .....	234
713.42	Prepayment of Customs Duty Abroad .....	234
713.43	Registration of Items to Be Returned to the United States .....	235
713.431	Customs Form 4455, Certificate of Registration .....	235
713.432	Certification by Postal Service Personnel .....	235
713.44	Return of Audio-Visual Materials .....	235
713.45	Assessment of Duty in Foreign Countries .....	236
713.46	Recording and Reporting Collections .....	236
713.5	Treatment of Uncollected Items .....	236
713.51	Disposal of Uncollected Items .....	236
713.52	Reporting of Uncollected Items .....	236
713.521	PS Form 2933, Register of Uncollected Customs Charges .....	236
713.522	Disposition of PS Form 2933 .....	236
713.523	Filing of PS Form 2933, Register of Uncollected Customs Charges .....	237
713.524	Reports .....	237
713.53	Past-Due Entries .....	237
713.54	Detached Customs Mail Entries .....	237
713.6	Refund of Customs Duty .....	237
713.61	Action by Postmaster .....	237
713.611	General .....	237
713.612	Addressee's Request for Refund .....	237
713.62	Refunds by Customs Service .....	238
713.621	Refund of Duty on Abandoned Merchandise .....	238
713.622	Refund of Duty on Returned Merchandise .....	238
713.623	Refund of Duty on Goods Lost En Route .....	238
713.624	Refund of Duty as Drawback on Exported Merchandise .....	238
720	Plant and Animal Quarantine Inspection .....	239
721	What Is Subject to Inspection .....	239
722	Segregation and Handling .....	239



## Contents

722.1	Treatment of Packages Labeled for Inspection .....	239
722.11	Dispatch of Packages .....	239
722.12	Marking .....	239
722.2	Treatment of Packages Exempt From Inspection .....	239
722.3	Treatment of Unauthorized Importations .....	239
722.4	Packages Containing Prohibited Material .....	239
723	Agriculture Inspection Stations and Offices .....	240
730	Shortpaid Mail to the United States .....	241
731	Computation of Postage Due .....	241
732	Shortpaid Letters and Cards From Canada .....	241
733	Shortpaid Items Bearing U.S. Postage .....	241
740	Irregular Mail .....	242
741	Invalid Foreign Postage .....	242
742	Stamps Not Affixed .....	242
742.1	Marking .....	242
742.2	Parcels Without Postage Stamps .....	242
743	Parcels Addressed Through Banks or Other Organizations .....	242
743.1	Notification of Arrival .....	242
743.2	Filing Authorization .....	243
744	Foreign Dispatch Notes .....	243
744.1	Delivery Instructions .....	243
744.2	Undeliverable Parcels .....	243
744.3	Dispatch Notes Not Associated With Parcels .....	243
750	Special Services .....	243
751	Insured Parcels .....	243
751.1	Identification .....	243
751.11	Evidence of Insurance .....	243
751.12	List of Insurance Endorsements .....	243
751.2	Delivery .....	244
751.3	Indemnity Claims and Payments .....	244
752	Registered Mail .....	244
752.1	Identification .....	244
752.11	Evidence of Registration .....	244
752.12	List of Registry Endorsements .....	244
752.13	Treatment of Registered Items .....	244
752.14	Treated as Ordinary Mail .....	244
752.2	Treatment by Office of Delivery .....	245
752.21	Delivery .....	245
752.22	Mail Unaccounted for After Assignment for Delivery .....	245
752.221	General .....	245
752.222	Inquiries .....	245

752.23	Indemnity Claims and Payments	245
753	Return Receipt	245
753.1	Completion of Return Receipt Form	245
753.2	Foreign Receipt Form Missing	245
754	Restricted Delivery	245
754.1	Inbound Registered Mail	245
754.2	Failed Delivery Attempt	246
755	Recorded Delivery	246
755.1	Identification	246
755.11	Evidence of Recorded Delivery	246
755.12	Treatment of Recorded Delivery Items	246
755.13	Treatment by Office of Delivery	246
755.2	Inquiries	246
760	Forwarding	246
761	General Procedures	246
761.1	Items Addressed to Foreign Countries	246
761.2	Forwarding to a Third Country	246
761.3	Endorsement Not to Forward	247
761.4	Scanning Procedures	247
762	Mail of Domestic Origin	247
762.1	Addressee Moved to Another Country	247
762.11	Letters and Postcards	247
762.12	Mail Other Than Letters and Postcards	247
762.2	Undeliverable Domestic Mail Bearing U.S. Postage and a Foreign Return Address	247
763	Items Mailed Aboard Ships (Paquebot)	248
763.1	General	248
763.2	Mail Forwarded by Air	248
763.3	Mail Posted on a U.S. Ship	248
763.4	Forwarding Ship Passenger and Crew Mail	249
763.41	Items That Do Not Contain Merchandise	249
763.42	Accepting Employee's Responsibility	249
764	Mail of Foreign Origin	249
764.1	Forwarding Within the United States	249
764.11	Mail Other Than Periodicals and Parcels	249
764.12	Periodicals	250
764.121	Periodicals from Canada	250
764.122	Periodicals from Other Countries	250
764.13	Parcels	250
764.131	Surface	250
764.132	Air	250

## Contents

764.2	Forwarding to Another Country	250
764.21	Mail Other than Periodicals and Parcels	250
764.211	General	250
764.212	Method of Forwarding	250
764.22	Periodicals	251
764.23	Parcels	251
764.231	Forwarding by Surface Mail	251
764.232	Delivery to an Alternate Addressee	251
764.233	Undeliverable as Addressed Parcels	251
764.24	Customs Entry Forms	251
764.3	Backstamping	251
765	Directory Service	251
766	Retention Period	252
766.1	General Procedure	252
766.2	Exceptions	252
766.21	Refused, Undeliverable, or Unforwardable Item	252
766.22	Request for Return	252
766.23	Items Conditionally Refused by Addressee	252
766.24	Items Returned From Customs Custody	252
766.25	Request for Delivery to Alternate Addressee	252
770	Undeliverable Mail	253
771	Mail of Domestic Origin	253
771.1	General Procedure	253
771.2	Exceptions	253
771.3	Endorsements	253
771.4	Remailing of Returned Mail	253
771.5	Return Charges for Letter-Post Mail	254
771.51	General Procedure	254
771.52	Exceptions	254
771.6	Return Charges for Parcel Post	254
771.7	Handling of Returned Parcels	254
771.71	Refused by Sender	254
771.72	Sender Has Moved to Another U.S. Address	254
771.73	Sender Has Moved to Another Country	255
772	Mail of Foreign Origin	255
772.1	Marking	255
772.11	Reason for Nondelivery	255
772.12	Postmarking	255
772.13	Address	255
772.14	Method of Return	255
772.15	Abandoned Parcel	255

772.2	Dutiable Mail .....	255
772.3	Disposal .....	256
772.31	General Procedure .....	256
772.32	Exceptions .....	256
780	Items Mailed Abroad by or on Behalf of Senders in the United States .....	257
781	Postage Payment Required .....	257
782	Definition of Terms .....	257
782.1	Resident .....	257
782.2	By or on Behalf .....	257
782.3	Place of Business .....	257
782.4	Agent .....	257
783	Advance Payment Required .....	257
783.1	Sample Mailpiece .....	257
783.2	Headquarters Notification .....	258
784	Advance Payment Not Made .....	258
784.1	Return or Disposal of Items .....	258
784.2	Mailings Without Advance Payment .....	258
785	Report of Mailings .....	258
<b>8</b>	<b>(Reserved) .....</b>	<b>259</b>
<b>9</b>	<b>Inquiries, Indemnities, and Refunds .....</b>	<b>261</b>
910	Reports Encouraged .....	261
920	Inquiries and Claims .....	261
921	Inquiry Described .....	261
921.1	General .....	261
921.2	Who Can Initiate .....	261
921.21	Letter-post and Parcel Post .....	261
921.22	Global Express Mail (EMS) .....	261
922	Filing of Inquiries .....	262
922.1	Time Limits .....	262
922.2	Waiting Period .....	262
922.3	Global Express Mail (EMS) Inquiry Procedures .....	262
922.31	How to File .....	262
922.32	Procedural Steps .....	262
922.33	Foreign Origin EMS Items .....	262
922.4	Method of Inquiry Transmittal .....	263
923	Claim Described .....	263
924	Initiation of Claims .....	263
924.1	Registered Letter-Post Mail and Insured Parcel Post .....	263

## Contents

924.2	Global Express Mail (EMS) Shipments .....	263
925	Required Documentation .....	263
925.1	Evidence of Insurance .....	263
925.2	Evidence of Value .....	264
926	Disposition of Damaged Mail .....	264
927	Inquiry Charges .....	265
927.1	When Applicable .....	265
927.11	General .....	265
927.2	Telegraphic Inquiries .....	265
928	Processing Inquiries .....	265
928.1	General Procedures .....	265
928.11	Nondelivery .....	265
928.12	Return Receipts Improperly Completed or Not Received .....	265
928.121	Return Receipt Improperly Completed .....	265
928.122	Return Receipt Not Received .....	265
928.13	Rifled Parcels .....	265
928.14	Wrapper Found Without Contents .....	266
928.141	Parcels of Domestic Origin .....	266
928.142	Parcels of Foreign Origin .....	266
928.2	Mail Exchanged With Countries Other Than Canada .....	266
928.21	Forms Used .....	266
928.211	PS Form 542, Inquiry About a Registered Article or an Insured Parcel or an Ordinary Parcel .....	266
928.212	PS Form 2855, Claim for Indemnity — International Registered, Insured, and Express Mail .....	266
928.22	Outbound or Inbound Ordinary Mail .....	266
928.23	Outbound Registered Mail .....	266
928.231	Loss or Delay .....	266
928.232	Damage or Rifling .....	267
928.24	Inbound Registered Mail .....	267
928.241	Loss or Delay .....	267
928.242	Damage or Rifling .....	267
928.25	Outbound Insured Parcels .....	268
928.251	Loss or Delay .....	268
928.252	Damage or Rifling .....	268
928.26	Inbound Insured Parcels .....	268
928.261	Loss or Delay .....	268
928.262	Damage or Rifling .....	268
928.3	Mail Exchanged With Canada .....	269
928.31	Forms Used .....	269

928.311	PS Form 542, Inquiry About a Registered Article or an Insured Parcel or an Ordinary Article .....	269
928.312	PS Form 2855, Claim for Indemnity — International Registered, Insured, and Express Mail .....	269
928.32	Outbound or Inbound Ordinary Mail .....	269
928.33	Registered Mail .....	269
928.331	Loss of Outbound Registered Mail .....	269
928.332	Loss of Inbound Registered Mail .....	270
928.333	Damage or Rifling of Outbound Registered Mail .....	270
928.334	Damage or Rifling of Inbound Registered Mail .....	271
928.34	Insured Parcels .....	271
928.341	Loss of Outbound Insured Parcels .....	271
928.342	Loss of Inbound Insured Parcels .....	271
928.343	Damage or Rifling of Outbound Insured Parcels .....	272
928.344	Damage or Rifling of Inbound Insured Parcels .....	272
928.35	Recorded Delivery Service .....	272
928.36	Claims and Inquiries Received From Canada .....	272
930	Indemnity Payments .....	272
931	Adjudication and Approval .....	272
931.1	When to Be Instituted .....	272
931.2	International Claims and Inquiries .....	273
931.21	Indemnity Claims for International Insured or Registered Mail .....	273
931.22	Indemnity Claims for Global Express Mail Items .....	275
931.23	Country of Origin Pays Indemnity .....	275
932	General Exceptions to Payment — Registered Letter-Post Mail and Insured Parcel Post .....	275
933	Payments for Insured Parcel Post .....	276
933.1	General Provisions .....	276
933.11	Paid for Actual Value .....	276
933.12	Indemnity May Not Be Paid .....	276
933.2	Special Provisions .....	277
933.21	Parcels Forwarded or Returned to a Third Country .....	277
933.22	Items Prohibited Insurance to Canada .....	277
934	Payments for Registered Mail .....	277
934.1	General Provisions .....	277
934.11	Indemnity Paid by Country of Origin .....	277
934.12	Parcels Erroneously Accepted .....	277
934.13	Indemnity May Not Be Paid .....	277
934.2	Special Provisions .....	277
934.21	All Countries (Except Canada) .....	277
934.22	Canada .....	277

## Contents

935	Payments for Global Express Mail .....	278
935.1	When Authorized .....	278
935.2	When Prohibited .....	278
940	Postage Refunds .....	278
941	Postage Refunds for Letter-Post and Parcel Post .....	278
941.1	General .....	278
941.2	Applications by Senders .....	278
941.3	Processing Refund Applications .....	279
941.31	Items Originating in United States .....	279
941.32	Items Originating in a Country Other Than the United States .....	279
942	Postage Refunds for Global Express Mail Items .....	279
942.1	Who May File .....	279
942.2	Conditions .....	279
942.3	Application .....	279
942.4	Processing of Refund .....	280
942.5	Unallowable Refunds .....	280
943	Applications by Senders .....	280
944	Processing Refund Applications .....	280
944.1	Items Originating in United States .....	280
944.2	Items Originating in a Country Other Than the United States .....	280
<b>World Map</b>	.....	<b>282</b>
<b>World Map Index</b>	.....	<b>284</b>
<b>Index of Countries and Localities</b>	.....	<b>287</b>
<b>Individual Country Listings</b>	.....	<b>293</b>
<b>Index</b>	.....	<b>959</b>
<b>Forms Index</b>	.....	<b>977</b>

# Exhibits

Exhibit 123.61 Customs Declaration Forms Usage .....	7
Exhibit 123.71 PS Form 2976, Customs - CN 22 (Old C 1) and Sender's Declaration (green label) .....	9
Exhibit 123.72 PS Form 2976-A, Customs Declaration and Dispatch Note CP 72 (Old C 2/CP 3/CP 2) .....	11
Exhibit 152.3 Indicia Formats .....	28
Exhibit 231.41a GPM Acceptance Locations Linked to the Eagle Network ("On-Net") .....	67
Exhibit 231.41b GPM Acceptance Locations Not Linked to the Eagle Network ("Off-Net") .....	70
Exhibit 231.42 GPM Locations — China .....	73
Exhibit 232.11 Flat-Rate Envelope Postage Rates .....	74
Exhibit 232.12 Variable-Weight Option Postage Rates .....	74
Exhibit 292.211 International Priority Airmail Rates .....	95
Exhibit 292.442 Foreign Exchange Office and Country Rate Groups .....	101
Exhibit 292.452 Labeling of IPA Mail to Postal Service Exchange Offices .....	107
Exhibit 292.455 Canadian Labeling Information .....	110
Exhibit 293.71 International Surface Air Lift Service Network Countries and Rates .....	114
Exhibit 294.42 Publishers' Periodicals — All Countries (Except Canada) Labeling, Routing, and Rate Group Information .....	30
Exhibit 294.43a Publishers' Periodicals — Canada Labeling and Routing Information (Standard Entry) .....	139
Exhibit 294.43b Publishers' Periodicals — Canada Labeling and Routing Information (Drop Shipment at NJI&BMC) .....	140
Exhibit 295.43 Books and Sheet Music — All Countries (Except Canada) Labeling and Routing Information .....	146
Exhibit 295.44 Books and Sheet Music — Canada Labeling and Routing Information (Standard Entry) .....	154



## Contents

Exhibit 324.22	
Conversion Table: U.S. Dollars to Special Drawing Rights (SDRs) .....	162
Exhibit 371.2	
Countries Accepting the International Postal Money Order Form (MP1) .....	171
Exhibit 373.6	
Format Requirements — US IBRS .....	179
Exhibit 373.7	
Format Requirements — Foreign IBRS .....	180
Exhibit 532.2	
General License Symbols Not Permitted .....	191
Exhibit 553.121	
Certificate of Mailing Dried Whole Eggs .....	197
Exhibit 582.22	
Waiver of the Right to Withdraw the Package .....	199
Exhibit 612.3	
Canada Admail Rates .....	214
Exhibit 931.21	
International Claims and Inquiries .....	274

This page intentionally left blank